



**Borough of Allenhurst
Monmouth County
Retail Food Establishment Licensing
125 Corlies Ave, Allenhurst, NJ 07711**

Retail Food License Application

This entire form along with the required fee must be mailed with your remittance

- 1. Please enter your information on the line provided.**

Year _____
No Changes from Last Year _____

Business Location Information

Business Name: _____
Street Address: _____
Unit #/Suite/PO Box: _____
City, State, Zip: _____
Primary Contact email: _____

Business Owner's Contact Information

Owner's Name: _____ **Phone:** _____
Owner's Address: _____
City, State, Zip: _____

Manager's/Operator's Information

Manager's Name: _____ **Phone:** _____
Home Address: _____
City, State, Zip: _____

Other Business Information

Business Phone: _____ **Square Feet:** _____
Type of Business: _____ **No. of Seats** _____

2. Please check the appropriate box below for the annual licensing fee for Retail Food Establishments

Minimum Fees for annual licensing of retail Food Establishments are hereby fixed as follows:		
<input type="checkbox"/>	Mobile Vehicles	\$150.00 per year
<input type="checkbox"/>	Special Events Lasting One Week in Duration or Less	\$75.00 per year
Establishments Other Than Licensed Restaurants:		
<input type="checkbox"/>	(1) Minimum Fee All Establishments	\$150.00 per year
<input type="checkbox"/>	(2) Between 4,000 and 10,000 square feet	\$400.00 per year
<input type="checkbox"/>	(3) Over 10,000 square feet	\$700.00 per year
<input type="checkbox"/>	(4) Minimum Fee for Minor Amounts of Pre-Packaged, Non-Potentially Hazardous Foods	\$75.00 per year
Restaurants:		
<input type="checkbox"/>	(1) Seating Capacity Up to 50	\$150.00 per year
<input type="checkbox"/>	(2) Seating Capacity From 51 to 100	\$250.00 per year
<input type="checkbox"/>	(3) Seating Capacity Over 100	\$400.00 per year
Food License Late Fee:		
A late fee charge will be levied by the licensing municipality on those food establishment owner and/or operators who do not renew their license on the anniversary date. The late fee charge will be in addition to the cost of the establishment's annual food licensing fee. The late fee charge is set as follows: the late fee equals 20% of the food establishment's annual licensing fee , per month, except that the minimum late fee charge shall be set no lower than \$20.00 per month.		
If upon re-inspection, the establishment is rated conditional or below for the same or similar violation, there will be a re-inspection fee of \$175.00. Establishments are still subject to additional penalties upon inspector's discretion.		

Signature: _____ Date: _____

- If you are a Risk Three Category restaurant, you must provide documentation that at least one person in charge has passed a food safety certification examination administered by an accredited certifying program recognized by the Conference for Food Protection.
- Mail or deliver to the address below which a check made payable to the Borough of Allenhurst.

125 Corlies Avenue
Allenhurst, NJ 07711