



# Allenhurst Police Department

125 Corlies Avenue  
Allenhurst NJ 07711

P:732-531-2255  
F:732-531-2258

MICHAEL B. SCHNEIDER  
CHIEF OF POLICE

## **Residential Property Check Request Form**

The Allenhurst Police Department provides many services to our residents. One of these services is a residential property check. When requested, the members of the Allenhurst Police Department will check unoccupied residences no less than weekly to insure the residence is secure. Unoccupied residences are those where the home owners are away on business or vacation, the houses are vacant or for sale, or where the residence is used for seasonal purposes. In the past many property owners have forgotten to call Police Headquarters to request their property be checked in their absence. As a courtesy the Police Department would check these houses without being requested. Due to liability issues, the Police Department can no longer take it upon our self to continue the practice of self-initiating property checks.

By indicating "YES" on this form, you the resident/occupant of the below listed property are requesting that from this time forward, should you forget to call police headquarters to request your residence to be checked during an extended vacancy, that the Police Department can self-initiate the checking of your property during your absence to insure your residence remains secure. By indicating "NO" on this form, you the resident/occupant are advising the Police Department that you do not want the Police Department to self-initiate these checks in your absence should you forget to request this service and that you only wish the police department to check your residence when requested.

CHECK ONE:                      YES                                      NO

Address: \_\_\_\_\_

Resident's Name: \_\_\_\_\_

Resident's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*Checking "YES" does not alleviate the need of notifying Police Headquarters to advise your property will be vacant should you want it checked.\*\***

**SEE REVERSE SIDE FOR EMERGENCY CONTACT INFORMATION**



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In order for the Allenhurst Police Department to serve you, your family and/or business thoroughly, effectively and efficiently we must maintain emergency information for our files. This has always been an established practice and has on innumerable occasions assisted the Police Department in the preservation and protection of life and property. We would ask you to please take a few moments and complete this form and to periodically update it with any new information. Be assured that the information provided will be kept confidential and will only be disseminated upon your request. The information provided will be used to assist the Police Department in serving you during times of need and emergency.

TYPE OF PROPERTY:                      Residence                      Commercial                      Residential Rental

Address: \_\_\_\_\_

Primary Occupants: \_\_\_\_\_

Home Owner: \_\_\_\_\_ Spouse: \_\_\_\_\_

Children / Domestic Help / Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## EMERGENCY INFORMATION:

Home Telephone: \_\_\_\_\_

Home owner's Cell: \_\_\_\_\_ Name: \_\_\_\_\_

Home owner's Cell: \_\_\_\_\_ Name: \_\_\_\_\_

Home Owner's Email address(s): \_\_\_\_\_

Winter Address and telephone #: \_\_\_\_\_

Local Emergency Contacts (Please list name, address, and telephone number)  
\_\_\_\_\_  
\_\_\_\_\_

Family Physician and Telephone number:  
\_\_\_\_\_

If you already maintain emergency contact information at Police Headquarters we would request that you use this form to update your pre-existing information so that what we have on hand is the most reliable that is available.

**PLEASE RETURN COMPLETED FORM TO POLICE HEADQUARTERS**