

MINUTES
January 31, 2017

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Mayor McLaughlin presiding and Commissioner McLoughlin and Commissioner Bolan answering the roll call. Also in attendance was the Acting Borough Clerk/Administrator and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Mayor McLaughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Acting Borough Clerk.

ORDINANCES FINAL READING

ORDINANCE #2017-01 – SALARIES Public Hearing Final Reading

Offered By: Mayor McLaughlin

Seconded By: Commissioner McLoughlin

ORDINANCE#2017-01

AN ORDINANCE TO AMEND THE ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARIES OF ALL APPOINTED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ALLENHURST IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY (EXCEPTING MEMBERS OF THE POLICE DEPARTMENT)"

There was no response to Mayor McLaughlin's request for public comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2017-02 – POLICE SALARIES – Public Hearing Final Reading

Offered By: Mayor McLaughlin

Seconded By: Commissioner McLoughlin

ORDINANCE #2017-02

AN ORDINANCE TO AMEND THE ORDINANCE ENTITLED, "AN ORDINANCE TO ESTABLISH, MAINTAIN, REGULATE AND CONTROL A POLICE DEPARTMENT OF THE BOROUGH OF ALLENHURST AND PRESCRIBING RULES AND REGULATIONS RESPECTING SUCH DEPARTMENT FOR THE GOVERNMENT AND DISCIPLINE THEREOF," ADOPTED FEBRUARY 1, 1926, AND THE VARIOUS AMENDMENTS THERETO.

There was no response to Mayor McLaughlin's request for public comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2017-03 – MERCANTILE LICENSE – Public Hearing Final Reading

Offered By: Mayor McLaughlin

Seconded By: Commissioner McLoughlin

ORDINANCE #2017-03

AN ORDINANCE REVISING CHAPTER IV OF THE BOROUGH CODE OF THE BOROUGH OF ALLENHURST ENTITLED "LICENSING AND BUSINESS REGULATIONS."

There was no response to Mayor McLaughlin's request for public comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCES FIRST READING

ORDINANCE #2017-04 – Towing Fees – First Reading

Offered By: Mayor McLaughlin

Seconded By: Commissioner McLoughlin

**ORDINANCE #2017-04
AN ORDINANCE REVISING CHAPTER IV OF THE BOROUGH CODE OF THE
BOROUGH OF ALLENHURST ENTITLED “LICENSING AND BUSINESS
REGULATIONS.”**

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2017-05 – Longevity – First Reading

Offered By: Mayor McLaughlin

Seconded By: Commissioner McLoughlin

**ORDINANCE #2017-05
AN ORDINANCE REPEALING SUBSECTIONS 17-1.1, 17-1.2, & 17-1.3
OF CHAPTER XVII OF THE BOROUGH CODE OF THE BOROUGH OF
ALLENHURST ENTITLED “PERSONNEL POLICIES.”**

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2017-06 – Beach Fees – First Reading

Offered By: Mayor McLaughlin

Seconded By: Commissioner McLoughlin

**ORDINANCE #2017-06
AN ORDINANCE REVISING CHAPTER X OF THE
BOROUGH CODE OF THE BOROUGH OF ALLENHURST
ENTITLED “BEACH REGULATIONS.”**

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTIONS

**RESOLUTION #2017-35
A RESOLUTION TO RATIFY AND APPROVE MINUTES**

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

BE IT RESOLVED, That the minutes of the regular meeting held January 10, 2016, be ratified and approved.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-36
A RESOLUTION TO DISPENSE WITH READING OF MINUTES**

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

BE IT RESOLVED, That the Clerk dispense with the reading of the minutes of the regular meeting held January 10, 2016.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-37
A RESOLUTION TO CONFIRM PURCHASES

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

WHEREAS, Purchases were made for amounts over \$1,000.00 and it is the policy of the Borough that the Board of Commissioners approve or confirm said purchases; and;

WHEREAS, Funds for these purposes are provided for in various accounts within the current budget, and the CFO has so certified; and,

NOW, THEREFORE, BE IT RESOLVED, That the following contracts are hereby confirmed:

Dell Computer Corp. – Monitors and Computers Borough Hall	\$1,130.33
Mazza & Sons – December Bulk	1,301.92
Penquin Management Inc. – Fire Dept. Notification System	1,080.00
Seaboard Welding & Inc. – Maintenance for Fire Truck Tanks	1,809.25
Security World Inc. – pump station monitoring	1,100.04

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-38
A RESOLUTION TO AUTHORIZE CONTRACT FOR WEBSITE MAINTENANCE AND SUPPORT

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

WHEREAS, There is a need for maintenance and support of the Allenhurst Borough website; and,

WHEREAS, Richard E. Heitmueller, has provided a quote for website maintenance and support services in accordance with a proposal filed in the Borough Clerk's office; and,

WHEREAS, Funds for this purpose shall be provided for the first three months of 2017 in the 2017 Temporary Budget and funds for the balance of 2017 will be provided for in the budget for the year 2017 when finally adopted;

NOW, THEREFORE, BE IT RESOLVED, That a contract be awarded to Richard E. Heitmueller, on his quote of \$599.00 for the maintenance and support of the Allenhurst Borough website for the year 2017.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-39
A RESOLUTION TO APPROVE CONTRACT FOR SOCIAL SERVICES

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

WHEREAS, There exists a need for Public Health Services in the Borough of Allenhurst; and,

WHEREAS, The Borough Administrator has certified in writing that the value of the acquisition will not exceed \$17,500.00; and,

WHEREAS, This appointment is being made without competitive bidding because the appointment involves a member of a recognized profession, licensed and regulated by law, pursuant to N.J.S.A. 40a:11-5;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst, that Mayor and Borough Clerk be and they are hereby authorized and directed to engage the services of VNA of Central Jersey in an amount of \$604 for the year 2017; and,

BE IT FURTHER RESOLVED, That the Borough Clerk be and she is hereby authorized and directed to publish this resolution in accordance with N.J.S.A. 40A:11-1.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-40
A RESOLUTION TO APPOINT BEACH MANAGEMENT

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

BE IT RESOLVED, That the following be hired for the 2017 Beach Club Season:

Facilities Supervisors

Marc Heitmueller		\$13,000.00
James Vandervort	12,500.00	

Pool Operators

Marc Heitmueller	\$1,000.00
James Vandervort	1,000.00

Beach Club Membership

Veronica Dahl	\$9,500.00
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VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-41
A RESOLUTION TO AMEND AND APPOINT ALTERNATE DEAL LAKE REPRESENTATIVE

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

WHEREAS, Gerry Ann Varley was appointed as the alternate Deal Lake representative in error; and

WHEREAS, Anthony Mauro should have been appointed as the alternate Deal Lake Representative;

BE IT FURTHER RESOLVED, That Anthony Mauro be appointed as the alternate Deal Lake Representative.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-42
A RESOLUTION TO TRANSFER APPROPRIATIONS

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

BE IT RESOLVED, That the following 2016 appropriations be transferred:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Police O & E	Police S & W	\$ 455.00

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-43
A RESOLUTION TO CANCEL OUTSTANDING CHECKS

Offered By: Commissioner McLoughlin Seconded By: Commissioner Bolan

BE IT RESOLVED, That the following outdated checks be and are hereby canceled:

<u>General Court Account</u>	<u>Amount</u>	<u>Date</u>
Check #2392	\$ 1.00	03/16
Check #2402	1.00	06/16

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-44
A RESOLUTION TO GRANT PERMISSION FOR 5K RUN

Offered By: Commissioner Bolan Seconded By: Commissioner McLoughlin

WHEREAS, Seas It has requested permission to run The Team Gov Invitational 5k through the Borough of Allenhurst on July 22, 2017; and,

WHEREAS, The Seas It will provide a course route which will take the run through the Borough of Allenhurst, and a Certificate of Insurance for this event will be provided; and,

WHEREAS, The Police Chief has reviewed the information given for this event and has recommended approval of same;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners, that approval is hereby given to Seas It to run their annual Team Gov Invitational 5k through Allenhurst on July 22, 2017, contingent upon the Borough receiving a Certificate of Insurance prior to the event.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-45
A RESOLUTION TO APPROVE TRIATHLON

Offered By: Commissioner Bola
n Seconded By: Commissioner McLoughlin

WHEREAS, Eneractive Solutions has requested permission to run their “One More Tri” triathlon to benefit Special Olympics through the Borough of Allenhurst on September 24, 2017; and,

WHEREAS, Eneractive Solutions has provided a parade route which is on file in the Borough Clerk’s Office and will start at approximately 8:30 AM and end at approximately 1:00 PM and a Certificate of Insurance for this event will be provided; and,

WHEREAS, The Police Chief has reviewed the information given for this event and has recommended approval of same;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners, that approval is hereby given to Eneractive Solutions to run their “One More Tri” Triathlon through Allenhurst on September 24, 2017, contingent upon the Borough receiving a Certificate of Insurance prior to the event.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-46
A RESOLUTION TO APPROVE THE TRANSPORTATION TRUST FUND
APPLICATION

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

WHEREAS, the State of New Jersey, Department of Transportation has notified all municipalities of the availability of funding under the Transportation Trust Fund Municipal Aid Program for the Fiscal Year 2017; and

WHEREAS, the Borough of Allenhurst is desirous of submitting an application under this program for the following purpose:

- Improvements to Cedar Avenue from Lake Drive to Atlantic Oceanfront

NOW, THEREFORE, BE IT RESOLVED by the Borough Commissioners of Allenhurst, County of Monmouth, State of New Jersey, formally approves the grant application for the above stated project; and

FURTHER BE IT RESOLVED that the Borough Engineer, Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Cedar Avenue - 00541 to the New Jersey Department of Transportation on behalf of the Borough of Allenhurst; and

FURTHER BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Allenhurst and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION # 2017-47
A RESOLUTION TO APPROVE BILLS & PAYROLL (01/16/17- 01/31/17)

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

BE IT RESOLVED, That bills and payrolls totaling \$216,346.25 be approved for payment; and,

BE IT FURTHER RESOLVED, That January 31, 2017 consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2017-48
A RESOLUTION TO APPROVE EXECUTIVE SESSION

Offered By: Commissioner McLoughlin

Seconded By: Commissioner Bolan

WHEREAS, State law permits the exclusion of public in certain circumstances; and,
WHEREAS, The Board of Commissioners of the Borough of Allenhurst finds that such circumstances currently exist; and,

WHEREAS, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ITEMS FOR DISCUSSION

Acting Borough clerk/Administrator Donna Campagna discussed the planned business leaders meeting. The meeting will take place on February 28th at 6:30 before the public meeting. The purpose of the meeting is to review the current signage ordinance, noise ordinance, new mercantile fees and sub lessee rules. The board will welcome comments from the business leaders. A letter will go out to all businesses advising them of the meeting.

The awning/curtain requested by Mr. C's restaurant was discussed. Currently there is a draft coming in from the service bar to the restaurant. The tenants had requested that a curtain/awning be installed. The cost is \$175. The Board of Commissioners approved the purchase.

The calibration of the traffic light at the Railroad Crossing was discussed. It appears that the light was never calibrated with the Railroad Crossing when it was installed years ago and the do not turn left signal as you leave the bank is not working. The cost of calibration is \$590. The Commissioners felt that the traffic light is working fine and it has not been an issue therefore they did not think the expense was warranted.

PUBLIC HEARING

Mayor McLaughlin offered to the public if they had any questions or comments and there were none.

There being no further comments, public hearing was closed.

There being no further business or comments, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting move to executive session at 7:50 PM. Motion carried.

After reconvening, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting be adjourned at 10:00. Motion carried.

Donna M. Campagna
Acting Borough Clerk/Administrator