

**MINUTES**  
**February 14, 2017**

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Mayor McLaughlin presiding and Commissioner McLoughlin and Commissioner Bolan answering the roll call. Also in attendance was the Acting Borough Clerk/Administrator and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Mayor McLaughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Acting Borough Clerk.

**ORDINANCES FIRST READING**

**ORDINANCE #2017-07 Building and Housing Public Hearing First Reading**

Offered By: Mayor McLaughlin                      Seconded By: Commissioner McLoughlin

**ORDINANCE 2017-07**  
**AN ORDINANCE REVISING CHAPTER IX OF THE**  
**ORDINANCES OF THE BOROUGH OF ALLENHURST**  
**ENTITLED BUILDING AND HOUSING.**

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**ORDINANCES FINAL READING**

**ORDINANCE #2017-04 – Towing Fees – Public Hearing Final Reading**

Offered By: Mayor McLaughlin                      Seconded By: Commissioner McLoughlin

**ORDINANCE #2017-04**  
**AN ORDINANCE REVISING CHAPTER IV OF THE BOROUGH CODE OF THE**  
**BOROUGH OF ALLENHURST ENTITLED “LICENSING AND BUSINESS**  
**REGULATIONS.”**

There was no response to Mayor McLaughlin’s request for public comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**ORDINANCE #2017-05 – Longevity – Public Hearing Final Reading**

Offered By: Mayor McLaughlin                      Seconded By: Commissioner McLoughlin

**ORDINANCE #2017-05**  
**AN ORDINANCE REPEALING SUBSECTIONS 17-1.1, 17-1.2, & 17-1.3**  
**OF CHAPTER XVII OF THE BOROUGH CODE OF THE BOROUGH OF**  
**ALLENHURST ENTITLED “PERSONNEL POLICIES.”**

There was no response to Mayor McLaughlin’s request for public comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**ORDINANCE #2017-06 – Beach Fees – Public Hearing Final Reading**

Offered By: Mayor McLaughlin                      Seconded By: Commissioner McLoughlin

**ORDINANCE #2017-06**  
**AN ORDINANCE REVISING CHAPTER X OF THE**  
**BOROUGH CODE OF THE BOROUGH OF ALLENHURST**  
**ENTITLED “BEACH REGULATIONS.”**

There was no response to Mayor McLaughlin’s request for public comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTIONS**

**RESOLUTION #2017-49**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**BE IT RESOLVED**, That the minutes of the regular meeting held January 31, 2017, be ratified and approved.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-50**  
**A RESOLUTION TO DISPENSE WITH READING OF MINUTES**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**BE IT RESOLVED**, That the Clerk dispense with the reading of the minutes of the regular meeting held January 31, 2017.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-51**  
**A RESOLUTION TO CONFIRM PURCHASES**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, Purchases were made for amounts over \$1,000.00 and it is the policy of the Borough that the Board of Commissioners approve or confirm said purchases; and;

**WHEREAS**, Funds for these purposes are provided for in various accounts within the current budget, and the CFO has so certified; and,

**NOW, THEREFORE, BE IT RESOLVED**, That the following contracts are hereby confirmed:

Diamond M. Lumber. –Lumber for boardwalk	\$14,167.42
R. Sullivan Electric – Electrical work Borough Hall	1,025.00
Electrical work Allen Avenue Park	2,100.00
Electrical work Street Lights	900.00

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-52**  
**A RESOLUTION TO APPROVE ENGINEER CERTIFICATE**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, A contract was awarded to Precise Construction Inc. for Allen Avenue Open Space Improvements; and,

**WHEREAS**, The Borough Engineer has reviewed the project and recommended payment as provided for in Engineer’s Certificate #3, which is on file in the Clerk’s office;

**WHEREAS**, Funds for this purpose shall be provided through the 2015-06 Allen Avenue Park Bond;

**NOW, THEREFORE, BE IT RESOLVED**, That Precise Construction Inc. be compensated in the amount of \$32,364.50 for work done in accordance with the Engineer's Certificate #3.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-53**  
**A RESOLUTION TO APPROVE CHANGE ORDER #1 FOR IMPROVEMENTS TO ALLEN AVENUE**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, A contract was awarded to Precise Construction Inc. for Allen Avenue Open Space Improvements; and,

**WHEREAS**, The scope of work was expanded to provide for the following:

Extend Black Aluminum Fence along the South Wall                      \$2,300.00

**WHEREAS**, Precise Construction Inc., has submitted a request for a Change Order for the additional work in the net amount of \$2,300.00 which request has been reviewed by the Borough Administrator and Engineer, and found to be acceptable;

**NOW, THEREFORE, BE IT RESOLVED**, That Change Order No. 1 in the amount of \$2,300.00 be approved, thereby amending the contract total to \$299,475.00.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-54**  
**A RESOLUTION TO AWARD CONTRACT FOR PURCHASE OF LUMBER**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, There is a need for lumber to build the new lower boardwalk at the Allenhurst Beach Club ; and,

**WHEREAS**, The following quotes were secured:

Diamond M Lumber Co. - \$14,167.42  
Builder's General -                      21,497.77  
Monmouth Building -                      17,128.35; and,

**WHEREAS**, Funds for this purpose will be provided for in Capital Account #2015-12, known as ABC Emergency, and the Borough Administrator has so certified;

**NOW, THEREFORE, BE IT RESOLVED**, By the Board of Commissioners of the Borough of Allenhurst, that a contract be awarded to Diamond M Lumber Co., on their quote of \$14,167.42 for lumber to build the new lower boardwalk at the Allenhurst Beach Club .

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-55**  
**A RESOLUTION TO AWARD CONTRACT FOR PURCHASE OF SUCTION PUMP**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, There is a need for a new suction pump at the Allenhurst Beach Club ; and,  
**WHEREAS**, The following quotes were secured in the beginning of November:

Pilot Electric Company Inc. - \$30,940.00  
Manufacturers Edge -                      34,450.00  
Lockwood Electric -                      33,250; and,

**WHEREAS**, Funds for this purpose will be provided for in Capital Account #2015-11, known as ABC and Park Improvements, and the CFO had so certified when the quotes were

received in November;

**NOW, THEREFORE, BE IT RESOLVED**, By the Board of Commissioners of the Borough of Allenhurst, that a contract be awarded to Pilot Electric Company, Inc., on their quote of \$30,940.00 for repairs to the pool pump room.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-56**  
**A RESOLUTION TO AUTHORIZE COUNTY TO PERFORM**  
**AERIAL SPRAYING FOR MOSQUITOS**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, The Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and,

**WHEREAS**, The County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and,

**WHEREAS**, Prior to conducting aerial dispensing operations over a designated “congested area”, the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 13.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and,

**WHEREAS**, The Borough of Allenhurst is designated as a “congested area” by the Federal Aviation Administration and the county has requested that this governing body consent to its proposed aerial dispensing operations;

**NOW, THEREFORE, BE IT RESOLVED**, As follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas bordering high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
  - a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies; and,
  - b. such operations will be performed in compliance with applicable Federal and State regulations, and
  - c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-57**  
**A RESOLUTION TO APPROVE BIKE RIDE**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, The National Multiple Sclerosis Society has requested permission to run their “Coast to Coast” Bike Tour through the Borough of Allenhurst on May 20<sup>th</sup> and 21<sup>st</sup> 2017; and,

**WHEREAS**, The National Multiple Sclerosis Society has provided a parade route which is on file in the Borough Clerk’s Office and a Certificate of Insurance for this event has been provided; and,

**WHEREAS**, The Police Captain has reviewed the information given for this event and has recommended approval of same;

**NOW, THEREFORE, BE IT RESOLVED**, By the Board of Commissioners, that

approval is hereby given to the National Multiple Sclerosis Society to run their Bike Tour through Allenhurst on May 20<sup>th</sup> and 21<sup>st</sup> 2017.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-58**  
**A RESOLUTION TO APPROVE BUDGET WORKSHOP**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**BE IT RESOLVED**, That the Board of Commissioners will meet on Saturday, February 18, 2017, 9:00 am for a budget workshop meeting; and,  
**BE IT FURTHER RESOLVED**, There will no formal action taken at this meeting.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION # 2017-59**  
**A RESOLUTION TO APPROVE BILLS & PAYROLL (02/1/17- 02/15/17)**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**BE IT RESOLVED**, That bills and payrolls totaling \$727,716.82 be approved for payment; and,  
**BE IT FURTHER RESOLVED**, That February 15, 2017 consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2017-60**  
**A RESOLUTION TO APPROVE EXECUTIVE SESSION**

Offered By: Commissioner McLoughlin      Seconded By: Commissioner Bolan

**WHEREAS**, State law permits the exclusion of public in certain circumstances; and,  
**WHEREAS**, The Board of Commissioners of the Borough of Allenhurst finds that such circumstances currently exist; and,  
**WHEREAS**, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;  
**NOW, THEREFORE, BE IT RESOLVED**, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

**ITEMS FOR DISCUSSION**

The Beach booklet was discussed. The Acting Borough Clerk/Administrator will forward a draft to the Commissioners for them to review and they will discuss at an upcoming meeting.

The Acting Borough Clerk/Administrator discussed the Special Events permit and whether the Borough would be charging the fee for parties held at the cabanas. Commissioner Bolan asked The Acting Borough Clerk/Administrator to consult with the Beach Club Manager on how they would handle the fees this year. Ms. Campagna will report back to the Commissioners her findings.

The Cabana list for residents moving out of town was discussed. If a member moves out of town they will move from the resident cabana waiting list to the non-resident cabana list in date order of when they were originally put on the list.

The Easter Egg Hunt was discussed. The Hunt will be held on April 8<sup>th</sup> 12 noon. This year the Allenhurst Fire Company will having breakfast with the Easter Bunny prior to the hunt. The breakfast will run from 9 am to 11 am. There will also be Easter bonnet parade from the firehouse to the park and prizes will be awarded.

The Acting Borough Clerk/Administrator discussed that there will be a change in meeting date for the next meeting. The meeting will be held on February 27 at 7:30pm.

### **PUBLIC HEARING**

Mayor McLaughlin offered to the public if they had any questions or comments and there were none.

There being no further comments, public hearing was closed.

There being no further business or comments, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting move to executive session at 8:25 PM. Motion carried.

After reconvening, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting be adjourned at 10:00 PM. Motion carried.

Donna M. Campagna  
Acting Borough Clerk/Administrator