

BOROUGH OF ALLENHURST
MINUTES
September 25, 2018

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Mayor McLaughlin presiding and Commissioner Bolan answering the roll call. Commissioner McLoughlin was not in attendance. Also in attendance was the Borough Clerk/Administrator and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Mayor McLaughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Borough Clerk.

COMMUNICATIONS:

- Advisory from NJSEM regarding an electrical contract price adjustment by South Jersey Energy for Electric Accounts in JCP&L territory.
- Ordinances No. 2018-444, 2018-445, 2018-446, 2018-447 and 2018-447 from the Village of Loch Arbour which amend their definition of building coverage, porous material credit building height limitations, half-story limitations, and porch limitations.
- Clean Ocean Action Fall 33rd Annual Beach Sweeps – Saturday, October 20st, 2018 from 9:00am to 12:00pm.
- Notice from the Department of Environmental Protection – Division of Water Monitoring and Standards regarding a revision to the Water Quality Management Plans.

ANNOUNCEMENTS:

Halloween Parade – 10/20/2018 – Railroad Plaza Park
Scarecrow Contest – Stakes available 10/12/2018 – Judging 10/18/2018 – Scarecrow will be at Selby Park.

RESOLUTIONS

RESOLUTION #2018-215

A RESOLUTION TO RATIFY AND APPROVE MINUTES

[illegible]

BE IT RESOLVED, That the minutes of the regular meeting held September 11, 2018, be ratified and approved.

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2018-216

A RESOLUTION TO DISPENSE WITH READING OF MINUTES

Offered By: Comm. Bolan **Seconded By:** Mayor McLaughlin:

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the regular meeting held September 11, 2018.

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2018-217

A RESOLUTION TO CANCEL OUTSTANDING CHECKS

Offered By: Comm. Bolan **Seconded By:** Mayor McLaughlin

BE IT RESOLVED, That the following outdated checks be and are hereby canceled:

<u>Court Account</u>	<u>Amount</u>	<u>Date</u>
Bail Account #2023	\$17.00	12/7/2017
General Court Account #2518	1.00	12/5/2017
General Court Account #2537	3.00	3/5/2018

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2018-225
A RESOLUTION TO PROCLAIM OCTOBER 10, 2018– PUT THE BRAKES ON FATALITIES DAY

Offered By: Comm. Bolan

Seconded By: Mayor McLaughlin

WHEREAS, Across the nation, traffic crashes caused 37,461 fatalities in 2016, and are the leading cause of death for young people ages 15 to 34; and,

WHEREAS, In New Jersey, 604 individuals lost their lives in traffic crashes in 2016; and,

WHEREAS, Pedestrian-related crashes accounted for 27.3 percent of the State’s traffic fatalities; and,

WHEREAS, Motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey’s roadways, as people opt for alternative modes of transportation; and,

WHEREAS, 66 motorcyclists, 18 bicyclists and 165 pedestrians were killed in New Jersey in traffic-related crashes in 2016; and,

WHEREAS, Safer driving behaviors such as buckling up, every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks when walking; avoiding aggressive driving behaviors; never driving impaired; wearing proper safety gear while riding a motorcycle or bicycle; and, focusing solely on driving by avoiding distractions, can dramatically reduce the number of traffic-related injuries and deaths;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst that October 10, 2018 be proclaimed Put the Brakes on Fatalities Day, and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and through the State.

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2018-226
A RESOLUTION TO AWARD CONTRACT FOR THE INSTALLATION OF FASCIA BOARD ON THE PAVILLIONS AT THE ALLENHURST BEACH CLUB

Offered By: Comm. Bolan

Seconded By: Mayor McLaughlin

WHEREAS, There is a need to install fascia board on the pavilions at the Allenhurst Beach Club; and,

WHEREAS, The following quotes were secured:

Pizzo Contracting Inc.	\$ 14,650.00
Burke Contracting, LLC	\$ 21,265.00
Simmen Building Contractors, Inc.	\$ 22,000.00

WHEREAS, Funds for this purpose are available in the appropriation entitled “2015-11 Beach Club and Park Improvements”, and the Borough Administrator has so certified;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst that a contract be awarded to Pizzo Contracting, Inc., on their quote of \$14,650.00 for the installation of fascia board to the complete the pavilions at the Allenhurst Beach Club.

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2018-227
A RESOLUTION TO APPROVE PERSONNEL POLICY

Offered By: Comm. Bolan

Seconded By: Mayor McLaughlin

WHEREAS, it is the policy of Borough of Allenhurst to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Attorney General’s

guidelines with respect to Police Department personnel matters, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Board of Commissioners has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Board of Commissioners that the Personnel Policies and Procedures Manual dated October 1, 2018, is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Board of Commissioners.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough shall operate under the legal doctrine known as “employment at will.”

BE IT FURTHER RESOLVED that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION 2018-228

A RESOLUTION TO CONFIRM PURCHASES

Offered By: Comm. Bolan

Seconded By: Mayor McLaughlin

WHEREAS, Purchases were made for amounts over \$1,000.00 and it is the policy of the Borough that the Board of Commissioners approve or confirm said purchases; and;

NOW, THEREFORE, BE IT RESOLVED, That the following contracts are hereby confirmed:

- | | | |
|------------------------|-----------|--|
| 1. BOB NELSON PLUMBING | \$2150.00 | REPAIR LEAK IN CEILING
IN POLICE HDQTRS |
|------------------------|-----------|--|

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2018-229

A RESOLUTION TO APPROVE EXECUTIVE SESSION

Offered By: Comm. Bolan

Seconded By: Mayor McLaughlin

WHEREAS, State law permits the exclusion of public in certain circumstances; and,

WHEREAS, The Board of Commissioners of the Borough of Allenhurst finds that such circumstances currently exist; and,

WHEREAS, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2018-230

A RESOLUTION TO APPROVE BILLS & PAYROLL (9/16/2018 – 9/30/2018)

Offered By: Comm. Bolan

Seconded By: Mayor McLaughlin

BE IT RESOLVED, That bills and payrolls totaling \$190,929.98 be approved for payment; and,

BE IT FURTHER RESOLVED, That September 30, 2018 consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. Bolan-AYE; Mayor McLaughlin-AYE

ITEMS TO DISCUSS

The Mayor asked about the status of the Street Light by the bank. The Borough Administrator stated that they are waiting on a pole and will check the status again.

The Mayor asked if the Sewer Lines on the end of Spier Avenue were checked. The Borough Administrator stated that they were checked and they were fine.

PUBLIC COMMENTS

Tim Moriarity asked about the bike race that was held on September 16th. He stated that he had a hard time crossing on Allen Avenue. The Mayor stated that the Borough has an officer stationed on Corlies Avenue during races and he can cross there.

There being no further comments, public hearing was closed.

There being no further business or comments, Commissioner Bolan moved, seconded by Mayor McLaughlin that the meeting move to executive session at 7:45 PM. Motion carried.

After reconvening, Commissioner Bolan moved, seconded by Comm. Bolan that the meeting be adjourned at 8:45 PM. Motion carried.

Donna M. Campagna, RMC
Borough Clerk/Administrator