

MINUTES
February 11, 2020

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Mayor McLaughlin presiding and Commissioner McLoughlin and Commissioner Bolan answering the roll call. Also in attendance was the Borough Clerk and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Mayor McLaughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Borough Clerk.

COMMUNICATIONS:

Notice from NJAW regarding Public Hearing on Increase to the Purchased Water Adjustment Clause and Purchase Wastewater Treatment Clause.

Letter from the Allenhurst EMS Captain requesting that the Borough attempt to expedite the placement of a repeater on the Asbury Towers.

RESOLUTIONS

RESOLUTION #2020-56

A RESOLUTION TO RATIFY AND APPROVE MINUTES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the minutes of the regular meeting of January 28, 2020 be ratified and approved.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-57

A RESOLUTION TO DISPENSE WITH READING OF MINUTES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the Clerk dispense with the reading of the minutes of the regular meeting of January 28, 2020.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-58

A RESOLUTION TO APPROVE SHARED SERVICE AGREEMENT WITH SHERIFF'S OFFICE FOR COMMUNICATIONS (COUNTY 911)

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, The New Jersey Uniform Shared Services and Consolidation Act (C. 40A:65-1, et seq.) Authorizes local units such as this Municipality to enter into shared service agreement with other local units; and,

WHEREAS, The Monmouth County Sheriff's Office, a local unit, has been providing the following through a Shared Services agreement which expired on December 31, 2019:

1. Emergency Telecommunications and serving as the Public Safety Answering Point (PSAP).

2. Computer related services to support any call-taking and dispatching functions.

WHEREAS, It is in the best interest of the Borough of Allenhurst to continue this agreement for a period ending December 31, 2022, in accordance with the terms of a contract on file with the Borough Clerk;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst, that the Mayor and Borough Clerk be and they are hereby authorized to execute a Communications Shared Services Agreement with the Monmouth County Sheriff's Office; and,

BE IT FURTHER RESOLVED, That the Borough Clerk forward a certified copy of this resolution, along with the executed Shared Services Agreement to the Monmouth County Sheriff's Office, P.O. Box 1255, 2000 Kozloski Road, Freehold, NJ 07728.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-62

A RESOLUTION TO APPOINT BOROUGH PLANNER

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, the Borough of Allenhurst has a need to acquire the services of a Borough Planner for 2020 and the Board of Commissioners has elected to proceed pursuant to the provisions of *N.J.S.A. 19:44A-20.5* respecting the award of professional contracts and the procedures set forth therein; and,

WHEREAS, the Borough Administrator/Clerk, Donna Campagna has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, Heyer, Gruel & Associates have indicated that they will act as Borough Planner at a fee set forth in an Agreement on file with the Borough Administrator/Clerk; and,

WHEREAS, Heyer, Gruel & Associates, has completed and submitted a Business Entity Disclosure Certification which certifies that Heyer, Gruel & Associates and the principals thereof, have not made any reportable contribution to a political or candidate committee for any presently sitting elected Commissioner of the Borough of Allenhurst in the previous one year, and that the contract will prohibit Heyer, Gruel & Associates and the principals thereof from making any reportable contributions through the term of the Agreement, and

WHEREAS, The Certified Financial Officer has certified that funds for this purpose shall be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided for in the budget for the year 2020 when finally adopted;

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the Borough of Allenhurst hereby authorizes the Mayor and Borough Administrator/Clerk to enter into a contract with Heyer, Gruel & Associates, as described herein; and,

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Coaster as required by law within ten (10) days from the date hereof; and,

BE IT FURTHER RESOLVED that the Borough Administrator/Clerk shall maintain a copy of this resolution, and the Agreement with the appointee, on file in her Office and make the same available for public inspection during regular business hours.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-63

A RESOLUTION TO CONFIRM PURCHASES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, Purchases were made for amounts over \$1,000.00 and it is the policy of the Borough that the Board of Commissioners approve or confirm said purchases; and;

NOW, THEREFORE, BE IT RESOLVED, That the following contracts are hereby confirmed:

1. Deal Lake Commission	\$2,750.00	Yearly Dues
2. Central Jersey Equipment	\$1,044.74	Repair to Tractor
3. Dell Computer	\$2,490.76	Computers
3. Electro Maintenance, Inc.	\$6,175.1	Pump Repair Lake Dr

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-64

A RESOLUTION TO APPROVE EXECUTIVE SESSION

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, State law permits the exclusion of public in certain circumstances; and,

WHEREAS, The Board of Commissioners of the Borough of Allenhurst finds that such circumstances currently exist; and,

WHEREAS, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-65

A RESOLUTION TO APPROVE BILLS (2/1/2020 to 2/15/2020)

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That bills totaling \$696,864.38 be approved for payment; and,
BE IT FURTHER RESOLVED, That the February 15, 2020 consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ITEMS FOR DISCUSSION:

- Special Event Permit Request from Positive Earth Driving Club: - **APPROVED**

Date: Sunday, April 26, 2020.

Time: Noon to 3pm

Place: Allen Avenue Municipal Parking Lot and Allen Avenue between Lake Ave and Main Street.

The event will be open to the public. Cars will park in the Municipal Lot for examination. Refreshments will be served inside the Shore Antique Store and will consist of tea, scones, and other British goodies.

Contact: Rose Myer

- Special Event Permit Request from Seas It – A NJ 501C Non-Profit – **APPROVED WITH CONDITIONS – Approved provided Police are paid up front for their time and the Fee for DPW of \$300**

Date: Saturday July 18, 2020

Time: 7am to 10:30am

Place: 5K Course, Main Street start to finish

This is an annual 5K event, run and walk. No Alcohol will be served. There will be no tent. Street closures will be needed. There will be no music.

Contact: Amanda McGovern

- The Correspondence from the EMS Captain regarding expediting the resolution of the Contract to place a Repeater Tower at the Asbury Towers was discussed. The Borough Attorney advised that the Borough has no way to expedite. The Asbury Towers has had the contract in their hands since the 1st of May. The Borough Attorney has reached out on multiple occasions, but has received no response. Commissioner McLoughlin advised that the Fire Chief would need to follow-up and get back to the Borough Attorney with the name of someone who will talk to him.

- Commissioner McLoughlin spoke about Fire/EMS memberships at the Allenhurst Beach Club. Comm. McLoughlin tasked Richie Heitmueller to reach out to the Fire/EMS membership for criteria of who is entitled to a free beach membership as the Borough would like to memorialize it. The Borough would like a list of all those that meet the decided upon criteria each year from the Fire/EMS.

- The Mayor requested that the Borough Attorney put in the RFP contract that inspections must be done in the Spring or Summer, when residents are here.

PUBLIC COMMENTS

Dina Glynn requested permission to place a POD on the street in front of her home due to emergency renovations. The Commissioners advised Ms. Glynn that there is a Borough Ordinance against placing a POD on any street. The Borough is unable to make an exception to the law. The Commissioners offered Ms. Glynn some alternative solutions – put the POD in her driveway, call the owners of the old JCP&L property and ask if she can place the POD in their lot temporarily, call neighbors and ask if she can use their driveways, or to ask the insurance company to cover the packing expenses.

There were no other public comments.

There being no further business or comments, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting move to executive session at 8:05 PM. Motion carried. After reconvening, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting be adjourned at 9:30 PM. Motion carried.

Donna M. Campagna, RMC
Borough Clerk/Administrator