

MINUTES
October 13, 2020

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Mayor McLaughlin presiding with Commissioner McLoughlin and Commissioner Bolan answering the roll call. Also in attendance was the Borough Clerk and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Mayor McLaughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Borough Clerk.

COMMUNICATIONS:

- Resolution adopted by the Monmouth County Board of Chosen Freeholders urging the Legislature to prevent funds from being diverted from the Clean Communities Fund and the State Recycling Fund and to avoid the elimination of these important programs.
- Township of Middletown Resolution 20-203 Opposing the Mail-In Ballot Elections

ANNOUNCEMENTS:

- The Borough Administrator, and her staff, have thus far submitted two application for reimbursement of COVID-19 related expenses through the CARES act and, to date, have secured over \$40,000 in reimbursements.
- The Monmouth County Board of Chose Freeholders has approved the application of the Borough of Allenhurst for a FY2020 Community Block Grant in the amount of \$93,610 for Borough Hall Handicap Access Improvements.

RESOLUTIONS

RESOLUTION #2020-227

A RESOLUTION TO RATIFY AND APPROVE MINUTES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the minutes of the Regular Meeting of September 22, 2020 be ratified and approved.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-228

A RESOLUTION TO DISPENSE WITH READING OF MINUTES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the Clerk dispense with the reading of the Regular Meeting of September 22, 2020.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION 2020-229

AWARD CONTRACT FOR PURCHASE OF TURN OUT GEAR FOR THE FIRE DEPARTMENT

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, There is a need to purchase four sets of Turn Out Gear for the Fire Department, and,

WHEREAS, Funds for this purpose shall be provided for in account called "Capital Improvement", Account #0-01-44-860-233, and the CFO has so certified;

WHEREAS, The purchase will be made from NJ Fire Equipment, holder of State Contract No. T070/17-Fleet-00805 in the amount of \$11,089.00; and,

NOW, THEREFORE, BE IT RESOLVED, That Clerk/Administrator be and is hereby authorized to sign an agreement with NJ Fire Equipment for total purchase price of \$11,089.00.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-230

A RESOLUTION RE-APPOINTING THE BOROUGH CLERK

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS; on or about October 10, 2017 the Board of Commissioners of the Borough of Allenhurst adopted Resolution # 2017-272 appointing Donna M. Campagna, R.M.C. to the position of Municipal Clerk for a three-year term expiring on October 10, 2020 and,

WHEREAS, N.J.S.A. 40A:9-133(a) provides in pertinent part that “In every municipality there shall be a municipal clerk appointed for a three-year term by the governing body of the municipality”.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Allenhurst that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length; and,

BE IT FURTHER RESOLVED that, Donna M. Campagna, R.M.C. be and is hereby appointed to be the Municipal Clerk for the Borough of Allenhurst for a three (3) year term commencing on October 11, 2020 and expiring on October 10, 2023; and

BE IT FURTHER RESOLVE that a copy of this Resolution be forwarded to the following:

1. Donna M. Campagna, R.M.C
2. Director, Local Government Services
3. New Jersey Department of Community Affairs
4. Edward Simone, Allenhurst Borough CFO

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-231

A RESOLUTION TO AFFIRM THE BOROUGH OF ALLENHURST’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, it is the policy of Borough of Allenhurst to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Borough of Allenhurst has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Board of Commissioners of the Borough of Allenhurst that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person’s constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough’s business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

WHEREAS, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #2020-234

A RESOLUTION TO APPROVE BILLS (10-1-2020 to 10-15-2020)

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That bills totaling \$282,834.38 be approved for payment; and,
BE IT FURTHER RESOLVED, That the October 15, 2020 consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ITEMS FOR DISCUSSION

The Mayor expressed condolences on the passing of Mrs. Nancy Minchello, a longtime Allenhurst resident.

The Mayor asked if the Borough was planning anything for Halloween. Richie Heitm Mueller, of the Allenhurst Fire Department, advised that the Fire Department is considering something similar to the Easter Bunny Fire Truck run. The Mayor and Commissioners agreed that this was a great idea and all agreed to keep all interactions in alignment with COVID precautions.

A hearing was held regarding the Butcher Block Restaurant and recent violations. The Borough found that the owner violated the law and ordered a 90 day suspension of the mercantile license. However, they granted a stay of that suspension for a period of one year during which time, if the owner has other violations of Borough Ordinances the suspension will be enforced, but should the owner complete the one year period without other violations, this suspension will be deemed vacated.

PUBLIC COMMENTS

There being no further business or comments, Comm. McLoughlin moved, seconded by Comm. Bolan that the meeting move to executive session at 8:46 PM. Motion carried.

After reconvening, Mayor McLaughlin moved, seconded by Comm. Bolan that the meeting be adjourned at 9:15pm. Motion carried.

Donna M. Campagna, RMC
Borough Clerk/Administrator