

**MINUTES**  
**May 24, 2022**

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Mayor McLaughlin presiding with Commissioner McLoughlin answering the roll call. Commissioner Bolan was not present. Also in attendance was the Borough Clerk and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Mayor McLaughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Borough Clerk.

**COMMUNICATIONS:**

- Township of Ocean Ordinance #2383 Amending their Land Development Ordinance regarding the placement of telecommunication facilities
- Monmouth County Board of County Commissioners Resolution supporting a preliminary preferred alternative for the replacement of the Corlies Avenue Bridge over Deal Lake.

**ORDINANCES**

**ORDINANCES FINAL READING**

**ORDINANCE #2022-10**

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**AN ORDINANCE AMENDING AND SUPPLEMENTING  
THE BOROUGH CODE OF THE BOROUGH OF  
ALLENHURST, CHAPTER XXVI, SECTION 7.4 ENTITLED  
“SIDEWALKS” AND ADDING NEW SECTION 7.7  
ENTITLED “SIGHT TRIANGLE”**

Offered By: Mayor McLaughlin

Seconded By: Comm. McLoughlin

**WHEREAS**, the Borough Council of the Borough of Allenhurst has determined that it is in the best interests of the community to amend and supplement its existing Borough Code concerning the Development Regulations, to address public and internal sidewalks as well as addressing sight triangles to improve safety in the Borough.

**NOW THEREFORE, BE IT ORDAINED** by the Governing Body of the Borough of Allenhurst that Chapter 26 of the Borough Code of the Borough of Allenhurst, be and is hereby amended and supplemented as follows:

**SECTION 1.** Chapter 26-7.4 entitled “Sidewalks” be and is hereby deleted and replaced with the following:

**26-7.4 Sidewalks.**

- a. Public sidewalks shall be four (4) feet wide and located within the street right-of-way.
- b. The street right-of-way outside the curbline shall be graded to produce a slope of one-quarter (1/4) inch per foot, sloping towards the curb. This slope shall apply to both the sidewalk and grassed areas.
- c. The Planning Board shall have jurisdiction over “internal sidewalks” as respects any application for development of any property in the Borough.
  - i. “Internal sidewalks” shall be defined as any sidewalk or walkway, regardless of material used to construct the same, on a privately owned property and as distinguished from Public Sidewalks which are located in a street right-of-way.
- d. The main walkway leading to the home shall be no less than four (4) feet wide and any ancillary walkways shall be sized in a manner appropriate to the massing of the building. They shall be of appropriate materials in keeping with historical aesthetics and shall be in proportion with the massing of the home/structure.

**SECTION 2.** There shall be hereby added a new section, Chapter 26-7.7 entitled “Sight Triangle” as follows:

**26-7.7 Sight Triangle (New, this ordinance)**

- a. On all corner lots in all zones in the Borough, there shall be an unobstructed sight triangle formed by measuring thirty (30) feet along each curb line from the point of intersecting curb lines at such corner and connecting such points to form a triangular area.
- b. No fences, nor any structure or plantings of any type that might impair the vision of motor vehicle traffic, may be erected within the sight triangle. A sight triangle shall contain no structures, retaining walls, signs, plantings or any other vision obstructing objects which are greater than thirty-six inches (36”) inches in height as measured from the pavement immediately adjacent to the curb at the point of intersecting street lines. Trees shall be permitted whose branches are trimmed away to a height of at least eight (8) feet above the curb level as measured from the point of intersecting street lines. Property owners shall be responsible for maintaining all vegetation in conformance with the aforesaid thirty-six inches (36”) inch height restriction and eight (8’) foot tree branch clearance.
- c. Nothing herein shall permit the parking or storage of any vehicle on a corner lot property, which obstructs, impairs or obscures vision of motor vehicle traffic at an intersection, as determined by the Chief of Police.

**SECTION 3.** A copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies, including the Planning Board, for their review and comment pursuant to applicable New Jersey Statutes.

**SECTION 4.** Any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Allenhurst Borough Code are ratified and remain in full force and effect.

**SECTION 5.** If any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions of applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

**SECTION 6.** This Ordinance shall take effect immediately upon its passage and adoption according to law.

There were no public comments.

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

**RESOLUTIONS**

**RESOLUTION #2022-99**

**A RESOLUTION TO RATIFY AND APPROVE MINUTES**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**BE IT RESOLVED,** That the minutes of the Regular Meeting of May 3, 2022 be ratified and approved.

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2022-100**

**A RESOLUTION TO DISPENSE WITH READING OF MINUTES**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**BE IT RESOLVED,** That the Clerk dispense with the reading of the Regular Meeting of May 3, 2022.

**VOTE:** Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2022-101**  
**A RESOLUTION TO AMEND INTRODUCED BUDGET**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**WHEREAS**, the local budget for the year 2022 was approved on the 22nd day of March, 2022; and

**WHEREAS,** the public hearing on said budget has been held as advertised; and

**WHEREAS,** it is desired to amend said approved budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Allenhurst of the County of Monmouth that the following amendments to the approved budget of 2022 made:

	From	To
Revenues:		
1. Surplus Anticipated	740,000.00	742,000.00
3. Miscellaneous Revenues - Section A: Local Revenues		
Fees & Permits	25,000.00	23,000.00
Sale of Municipal Assets	168,000.00	0.00
Total Section A: Local Revenue	2,040,920.00	1,870,920.00
3. Miscellaneous Revenues – Section G: Special Items		
Sale of Municipal Assets	0.00	168,000.00
Total Section G: Special Items	189,490.00	357,490.00
Total Miscellaneous Revenues	2,705,572.66	2,703,572.66
Sub-Total General Revenues (Items 1, 2, 3, & 4)	3,460,572.66	3,460,572.66

**BE IT FURTHER RESOLVED**, that three certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for certification of the local municipal budget so amended.

**VOTE:** Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2022-102**  
**A RESOLUTION TO APPROVE MEMBER IN ALLENHURST FIRST AID SQUAD**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**WHEREAS**, The Membership Committee of Allenhurst First Aid Squad has received an application for membership from Zoe Kukowski; and,

**WHEREAS**, The Membership Committee has advised the Board of Commissioners that Zoe Kukowski is acceptable for membership;

**NOW, THEREFORE, BE IT RESOLVED**, That Zoe Kukowski is approved for membership in Allenhurst First Aid Squad, pending a criminal history check; and,

**BE IT FURTHER RESOLVED**, That the Borough Clerk be and is hereby authorized to execute the necessary paperwork on behalf of the aforementioned applicant.

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2022-103**  
**A RESOLUTION TO HIRE SEASONAL EMPLOYEES**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**BE IT RESOLVED**, That the following be hired for the 2022 summer season commencing on May 28, 2022:

Bus Driver	Candace Walker	\$20.00 per hour
Recreation	Anna Poniros	\$11.90 per hour

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

#### **RESOLUTION #2022-104**

##### **A RESOLUTION TO FULL-TIME COMMUNICATIONS OFFICER**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**WHEREAS**, Melissa Dias was hired as a Class I Special Officer on June 1, 2022, on an as-needed basis; and,

**WHEREAS**, There is a need for a Full-time Communications Officer and Melissa Dias is being trained as such and the Chief of Police has recommended that she be hired as a permanent, full-time Communications Officer as of June 1, 2022; and,

**WHEREAS**, Melissa Dias' duties will include the those of a Communications Officer as well as the duties of a Class I Special Officer, and the Chief of Police has recommended an annual salary of \$27,040 per year;

**NOW, THEREFORE, BE IT REOLVED**, That Melissa Dias be hired as a permanent, Communications Officer at an annual salary of 27,040, commencing June 1, 2022.

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

#### **RESOLUTION #2022-105**

##### **A RESOLUTION TO APPROVE LIQUOR LICENSE RENEWAL**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**WHEREAS**, The following business has made an application for the renewal of their liquor license for the 2022-2023 licensing year:

**Hot Ice, Inc., 413-415 Main Street, Allenhurst, NJ - License No. 1301-44-003-005**

**WHEREAS**, The Applicant has fulfilled all statutory obligations regarding such renewal; and,

**NOW, THEREFORE, BE IT RESOLVED**, By the Board of Commissioners of the Borough of Allenhurst that the Plenary Retail Distribution License No. 1301-44-003-005 owned by Hot Ice, Inc., is hereby renewed for the term of July 1, 2022 through and including June 30, 2023, with no special conditions.

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

#### **RESOLUTION #2022-106**

##### **A RESOLUTION TO APPROVE EXECUTIVE SESSION**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**WHEREAS**, State law permits the exclusion of public in certain circumstances; and,

**WHEREAS**, The Board of Commissioners of the Borough of Allenhurst finds that such circumstances currently exist; and,

**WHEREAS**, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE

**RESOLUTION #2022-107**

**A RESOLUTION TO APPROVE BILLS (5-4-2022 to 5-24-2022)**

Offered By: Comm. McLoughlin

Seconded By: Mayor McLaughlin

**BE IT RESOLVED**, That bills totaling \$819,342.46 be approved for payment; and,  
**BE IT FURTHER RESOLVED**, That the May 24, 2022 consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. McLoughlin-AYE; Mayor McLaughlin-AYE.

**ITEMS FOR DISCUSSION:**

**Beach Items:**

Marianne Dowling - Cabana P-23 – is requesting that her daughter, Kathryn Dowling, be made a co-principal on the cabana. Kathryn has been a member and in the cabana for more than five years. - **Approved**

Comm. McLoughlin requested the status of the preparation of the Beach Club for the opening on the 28<sup>th</sup>. The DPW Superintendent advised that all is proceeding according to plan.

Comm. McLoughlin asked if the code official has been checking with construction sites in preparation for the Construction Moratorium. The Mayor advised that he will be sending the code official an email outlining what the expectations will be.

**PUBLIC COMMENTS**

Adam Greenfield, of Cedar Avenue, stated that he had ideas he wanted to present to the Borough to make some things better for residents or even increase revenue. Mr. Greenfield will email the Mayor and Board of Commissioners, or he may come to the next meeting to present his list. The Commissioners welcomed his input.

There being no further business or comments, Comm. McLoughlin moved, seconded by Mayor McLaughlin that the meeting move to executive session at 7:45 PM. Motion carried.

After reconvening, Mayor McLaughlin moved, seconded by Comm. McLoughlin that the meeting be adjourned at 8:30 PM. Motion carried

***Donna M. Campagna***

Donna M. Campagna  
Administrator/Clerk