

MINUTES
June 13, 2023

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Deputy Mayor McLoughlin, and Commissioner Cumiskey in attendance. Mayor McLaughlin was not present. Also in attendance was the Borough Clerk and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Deputy Mayor McLoughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Borough Clerk.

COMMUNICATIONS:

Borough of Highlands Resolution 23-140 in support of Assembly Bill No. A-4789 Increasing Municipal Energy Tax Receipts Property Tax Relief Aid to offset the increase in Local Government Costs for Employee Health Care and Prescription Benefits Coverage.

ANNOUNCEMENTS:

None

ORDINANCES – FINAL READING

None

ORDINANCES – FIRST READING

None

RESOLUTIONS

RESOLUTION #2023-120

A RESOLUTION TO RATIFY AND APPROVE MINUTES

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That the minutes of the Regular Meeting of May 23, 2023 be ratified and approved.

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-121

A RESOLUTION TO DISPENSE WITH READING OF MINUTES

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That the Clerk dispense with the reading of the Regular Meeting of May 23, 2023.

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-122

A RESOLUTION TO HIRE SEASONAL EMPLOYEES

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That the following be hired for the 2023 summer season:

	Name	Rate of Pay	
Junior Counselor Recreation	Braelyn Dalia	\$12.93	per hour

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-123

A RESOLUTION TO APPROVE JUNIOR MEMBER IN ALLENHURST FIRST AID SQUAD

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

WHEREAS, The Membership Committee of Allenhurst First Aid Squad has received applications for membership as a Junior Member in the Cadet Program from the following :
Isabella Fitterer
and:

WHEREAS, The Membership Committee has advised the Board of Commissioners that those listed are acceptable for membership.

NOW, THEREFORE, BE IT RESOLVED, That those listed are approved for membership in Allenhurst First Aid Squad as Junior Members in the Cadet Program.

BE IT FURTHER RESOLVED, That the Borough Clerk be and is hereby authorized to execute the necessary paperwork on behalf of the aforementioned applicants.

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-124

A RESOLUTION TO AUTHORIZE BIDS

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That the Borough Clerk be and she is hereby authorized and directed to receive bids for the "Boardwalk Improvements."

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-125

A RESOLUTION TO AUTHORIZE BIDS

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That the Borough Clerk be and she is hereby authorized and directed to receive bids for the " Reconstruction of the Ocean Place Concrete Wall."

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-126

A RESOLUTION TO APPROVE ABC REFUNDS

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That the following refund of ABC fees be approved:

NAME	AMOUNT	
SHALAM, FRIEDA	\$38.00	Overpayment
ACOSTA, HENRY	\$83.18	Overpayment
RICHTER, KIM	\$50.00	Overpayment
GRIFFEN, JANEL	\$3,800.00	Duplicate Payment
BURKE, JOHN	\$4,200.00	Duplicate Payment
MCAFEE, ERIN	\$620.00	Overpayment
SPECHT, CHRISTINE	\$248.00	Overpayment

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-127

A RESOLUTION TO AMEND CAPITAL BUDGET

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

WHEREAS, The local capital budget for the year 2023 was adopted on the 13th day of June, 2023; and,

WHEREAS, It is desired to amend said adopted capital budget section;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst, County of Monmouth, that the following amendment to the capital budget be made:

FROM CAPITAL BUDGET (CURRENT YEAR ACTION) 2023								
Planned Funding Services for Current Year 2023								
Project	Estimated Total Cost	Amounts Reserved in Prior Years	2023 Budget	Capital Improvement	Capital	Grants-in-Aid &	Debt	To Be Funded in
			Appropriation	Fund	Surplus	Other Funds	Authorized	Future Years
Office Equipment	\$30,000		\$30,000					
Improvements to Public Buildings	35,000		35,000					
Police Equipment	42,500		42,500					
Beach Equipment & Improvements	280,000		280,000					
Public Works Equipment	30,000		30,000					
Improvements to Buildings & Grounds - Generators	110,000			\$5,500			\$104,500	
Improvements to Buildings & Grounds – Borough Hall Roof	50,000			2,500			47,500	
Purchase of Sanitation Vehicle	400,000			20,000			380,000	
Improvements to Beach Facilities	175,000				\$175,000			
Improvements to Beach Facilities – Snack Bar	3,000,000			150,000			2,850,000	
Improvements to Beach Facilities – Boardwalk	2,000,000			100,000			1,900,000	
NJ DOT FY 23 Road Project – Elberon Ave	330,000				220,290	\$109,710		
Total All Projects	\$6,482,500	\$0	\$417,500	\$278,000	\$395,290	\$109,710	\$5,282,000	

FROM
3 YEAR CAPITAL PROGRAM 2023 - 2025
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year					
			2023	2024	2025			
Office Equipment	\$30,000		\$30,000					
Improvements to Public Buildings	35,000		35,000					
Police Equipment	42,500		42,500					
Beach Equipment & Improvements	280,000		280,000					
Public Works Equipment	30,000		30,000					
Improvements to Buildings & Grounds - Generators	110,000		110,000					
Improvements to Buildings & Grounds – Borough Hall Roof	50,000		50,000					
Purchase of Sanitation Vehicle	400,000		400,000					
Improvements to Beach Facilities	175,000		175,000					
Improvements to Beach Facilities – Snack Bar	3,000,000		3,000,000					
Improvements to Beach Facilities – Boardwalk	2,000,000		2,000,000					
NJ DOT FY 23 Road Project – Elberon Ave	330,000		330,000					
Total All Funds	\$6,482,500		\$6,482,500					

FROM
3 YEAR CAPITAL PROGRAM 2023 – 2025
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Project	Estimated Total Cost	Budget Appropriations		Capital	Capital Surplus	Grants	Bonds and Notes	
		Current Year 2023	Future Years	Improvement Fund		in-Aid and Other Funds	General	Self- Liquidating
Office Equipment	\$30,000	\$30,000						
Improvements to Public Buildings	35,000	35,000						
Police Equipment	42,500	42,500						
Beach Equipment & Improvements	280,000	280,000						
Public Works Equipment	30,000	30,000						
Improvements to Buildings & Grounds	110,000			\$5,500			\$104,500	

- Generators								
Improvements to Buildings & Grounds – Borough Hall Roof	50,000			2,500			47,500	
Purchase of Sanitation Vehicle	400,000			20,000			380,000	
Improvements to Beach Facilities	175,000				\$175,000			
Improvements to Beach Facilities – Snack Bar	3,000,000			150,000			2,850,000	
Improvements to Beach Facilities – Boardwalk	2,000,000			100,000			1,900,000	
NJ DOT FY 23 Road Project – Elberon Ave	330,000				220,290	\$109,710		
Total All Funds	\$6,482,500	\$417,500		\$278,000	\$395,290	\$109,710	\$5,282,000	

TO
CAPITAL BUDGET (CURRENT YEAR ACTION)
2023

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Capital				To Be	
			2023 Budget	Improvement	Capital	Grants-in-Aid &	Debt	Funded in
			Appropriation	Fund	Surplus	Other Funds	Authorized	Future Years
Office Equipment	\$30,000		\$30,000					
Improvements to Public Buildings	35,000		35,000					
Police Equipment	42,500		42,500					
Beach Equipment & Improvements	280,000		280,000					
Public Works Equipment	30,000		30,000					
Improvements to Buildings & Grounds - Generators	110,000			\$5,500			\$104,500	
Improvements to Buildings & Grounds – Borough Hall Roof	50,000			2,500			47,500	
Purchase of Sanitation Vehicle	400,000			20,000			380,000	
Improvements to Beach Facilities	175,000				\$175,000			
Improvements to Beach Facilities – Snack Bar	3,000,000			150,000			2,850,000	
Improvements to Beach Facilities – Boardwalk	2,000,000			100,000			1,900,000	
NJ DOT FY 23 Road Project – Elberon Ave	330,000						330,000	
Total All Projects	\$6,482,500	\$0	\$417,500	\$278,000	\$175,000		\$5,612,000	

TO
3 YEAR CAPITAL PROGRAM 2023 - 2025
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year					
			2023	2024	2025			
Office Equipment	\$30,000		\$30,000					
Improvements to Public Buildings	35,000		35,000					
Police Equipment	42,500		42,500					
Beach Equipment & Improvements	280,000		280,000					
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Improvements to Beach Facilities – Snack Bar	3,000,000		3,000,000					
Improvements to Beach Facilities – Boardwalk	2,000,000		2,000,000					
NJ DOT FY 23 Road Project – Elberon Ave	330,000		330,000					
Total All Funds	\$6,482,500		\$6,482,500					

TO
3 YEAR CAPITAL PROGRAM 2023 - 2025
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Budget Appropriations	Capital	Grants	Bonds and Notes
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Project	Estimated Total Cost	Current Year 2023	Future Years	Improvement Fund	Capital Surplus	in-Aid and Other Funds	General	Self- Liquidating
Office Equipment	\$30,000	\$30,000						
Improvements to Public Buildings	35,000	35,000						
Police Equipment	42,500	42,500						
Beach Equipment & Improvements	280,000	280,000						
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Improvements to Buildings & Grounds - Generators	110,000			\$5,500			\$104,500	
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Improvements to Beach Facilities – Boardwalk	2,000,000			100,000			1,900,000	
NJ DOT FY 23 Road Project – Elberon Ave	330,000						330,000	
Total All Funds	\$6,482,500	\$417,500		\$278,000	\$175,000		\$5,612,000	

BE IT FURTHER RESOLVED, That the above item will be provided for in the 2023 Capital Budget; and,

BE IT FURTHER RESOLVED, That three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-128
A RESOLUTION TO AUTHORIZE BIDS

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That the Borough Clerk be and she is hereby authorized and directed to receive bids for the "Improvements to Elberon Avenue.”

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-129
A RESOLUTION TO AUTHORIZE TRANSPORTATION TRUST FUND GRANT AGREEMENT

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

WHEREAS, the State of New Jersey, Department of Transportation has notified all municipalities of the availability of funding under the Transportation Trust Fund Municipal Aid Program for the Fiscal Year 2024; and

WHEREAS, the Borough of Allenhurst is desirous of submitting an application under this program for the following purpose:

- Improvements to Hume Street from Main Street to Page Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Borough Commissioners of Allenhurst, County of Monmouth, State of New Jersey, formally approves the grant application for the above stated project; and

FURTHER BE IT RESOLVED that the Borough Engineer, Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Improvements to Hume Street - 00173 to the New Jersey Department of Transportation on behalf of the Borough of Allenhurst; and

FURTHER BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Allenhurst and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-130

A RESOLUTION TO APPROVE EXECUTIVE SESSION

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

WHEREAS, State law permits the exclusion of public in certain circumstances; and,
WHEREAS, The Board of Commissioners of the Borough of Allenhurst finds that such circumstances currently exist; and,

WHEREAS, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

RESOLUTION #2023-131

A RESOLUTION TO APPROVE BILLS (5-23-2023 to 6-13-2023)

Offered By: Deputy Mayor McLoughlin

Seconded By: Comm. Cumiskey

BE IT RESOLVED, That bills totaling \$295,644.46 be approved for payment; and,
BE IT FURTHER RESOLVED, That the June 13, 2023 consolidated bill list be attached hereto and made a part thereof.

VOTE: Deputy Mayor McLoughlin-AYE; Comm. Cumiskey-AYE

ITEMS FOR DISCUSSION:

Deputy Mayor McLoughlin asked if timeline for Boardwalk Project would be to completed in the fall. The Borough Administrator advised that the timeline would allow that.

Deputy Mayor McLoughlin asked the DPW Superintendent for an update on the repairs to the outflow pipe for the pool at the beach club. Repair will be done as of Thursday morning.

The Deputy Mayor asked the DPW Superintendent for an update on the New Cabana doors. He advise that will come this week and will be installed by Neptune Door.

PUBLIC COMMENTS

There were no public comments.

There being no further business or comments, Deputy Mayor McLoughlin moved, seconded by Comm. Cumiskey that the meeting move to executive session at 7:40 PM. Motion carried.

After reconvening, Deputy Mayor McLoughlin moved, seconded by Comm. Cumiskey, that the meeting be adjourned at 8:56 PM. Motion carried.