

**MINUTES
FEBRUARY 24, 2015**

The Meeting of the Board of Commissioners was held on the above date with Mayor McLaughlin presiding and Commissioners Bolan and McLoughlin answering the roll call. Also in attendance were the Borough Clerk, Borough Engineer, Architect for the ABC Restaurant, and Public Works Superintendent.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

Mayor McLaughlin announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Borough Clerk.

ORDINANCE #2015-03 FINAL READING

Offered By: Mayor McLaughlin

Seconded By: Comm. McLoughlin

**ORDINANCE #2015-03
AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ALLENHURST,
CHAPTER X, BEACH REGULATIONS**

There was no response to Mayor McLaughlin's request for public questions or comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2015 – 04 – FINAL READING

Offered By: Mayor McLaughlin

Seconded By: Comm. McLoughlin

**ORDINANCE #2015-04
BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO BOROUGH HALL AND
FOR THE PURCHASE OF COMPUTER EQUIPMENT, AND APPROPRIATING \$100,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS AND NOTES TO
FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE
BOROUGH OF ALLENHURST, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

There was no response to Mayor McLaughlin's request for public questions or comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2015 - 05 - FINAL READING

Offered By: Mayor McLaughlin

Seconded By: Comm. McLoughlin

**ORDINANCE #2015-05
BOND ORDINANCE PROVIDING FOR PURCHASE OF EQUIPMENT FOR THE PUBLIC
WORKS DEPARTMENT, AND APPROPRIATING \$350,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$332,500 BONDS AND NOTES TO FINANCE A
PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF
ALLENHURST, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

There was no response to Mayor McLaughlin's request for public questions or comments.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2015 - 06 - FIRST READING

Offered By: Mayor McLaughlin

Seconded By: Comm. McLoughlin

BOND ORDINANCE NO. 2015-06

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO ALLEN AVENUE PARK AND APPROPRIATING \$340,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ALLENHURST, IN THE COUNTY OF MONMOUTH, NEW JERSEY

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

ORDINANCE #2015 - 07 – FIRST READING

Offered By: Mayor McLaughlin

Seconded By: Comm. McLoughlin

ORDINANCE 2015-07

AN ORDINANCE REQUIRING PERMITS FOR SPECIAL EVENTS TO BE HELD IN THE BOROUGH OF ALLENHURST

Comm. Bolan stated that this ordinance was being considered to address a problem that was brought up by a business owner. She was invited to the meeting, but is not here.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #1

A RESOLUTION TO AMEND CAPITAL BUDGET

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, The Division of Local Government Services requires the adoption of a Local Capital Budget; and,

WHEREAS, The local capital budget for the year 2015 has not yet been adopted, and a temporary capital budget was adopted on February 10, 2015; and,

WHEREAS, It is desired to adopt an amended temporary capital budget for the year 2015;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst, County of Monmouth, that the following capital appropriation be made:

<u>Project</u>	<u>Estimated Total Cost</u>	<u>Capital Improve Fund</u>	<u>Grants-in- Aid & Other Funds</u>	<u>Debt Authorized</u>
Improvements to Municipal Building and Purchase of Equipment	\$100,000	5,000		95,000
Purchase of Equipment For DPW	\$350,000	17,500		332,500
Allen Avenue Park Improve.	\$340,000	10,000	140,000	190,000
Total All Projects	790,000	32,500	140,000	617,500

BE IT FURTHER RESOLVED, That the above item will be provided for in the 2015 Capital Budget; and,

BE IT FURTHER RESOLVED, That three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

A RESOLUTION TO RATIFY AND APPROVE MINUTES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the minutes of the regular meeting held February 10, 2015, be ratified and approved.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #3

A RESOLUTION TO DISPENSE WITH READING OF MINUTES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the Clerk dispense with the reading of the minutes of the regular meeting held February 10, 2015.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #4

A RESOLUTION TO APPROVE TEMPORARY EMERGENCY

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, An emergency has arisen with respect to operating expenses in various departments, and no adequate provision was made in the 2015 temporary budget for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of emergency temporary appropriations for the purpose above mentioned; and,

WHEREAS, The total emergency temporary resolutions adopted in the year 2015 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$12,272.87;

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of all the members of the governing body affirmatively concurring), that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency appropriations be and the same are hereby made for the following:

Unemployment	\$529.00
Snow, S&W	4,293.75
Board of Education Interlocal	<u>925.00</u>
TOTAL	<u>\$5,747.75</u>

2. That said emergency temporary appropriations will be provided for in the 2015 budget under the above-mentioned titles.

3. That one certified copy of this resolution be filed with the Director of Local Finance.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #5

A RESOLUTION TO CONFIRM PURCHASES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, Purchases were made for amounts over \$1,000.00 and it is the policy of the Borough that the Board of Commissioners approve or confirm said purchases; and;

WHEREAS, Funds for these purposes are provided for in various accounts within the current budget, and the CFO has so certified; and,

NOW, THEREFORE, BE IT RESOLVED, That the following contracts are hereby confirmed:

Howell Township - \$1,250.00 – Firing Range
Penguin Management - \$1,279.00 – e-Dispatch

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #6
A RESOLUTION TO APPROVE SHARED SERVICES AGREEMENT
FOR PURCHASE OF GASOLINE AND DIESEL FUEL

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, N.J.S.A. 40:8A-1, et seq., authorizes any municipality to enter into a contract with another municipality for any services which any party to the agreement is empowered to render within its own jurisdiction; and,

WHEREAS, The Borough of Allenhurst and the Township of Ocean desire to enter into an agreement whereby the Township of Ocean will provide gasoline and diesel fuel to the Borough of Allenhurst commencing January 1, 2015 through December 31, 2021, inclusive;

NOW, THEREFORE, BE IT RESOLVED, By the Board Commissioners of the Borough of Allenhurst that the Mayor and Borough Administrator be and they are authorized and directed to sign the aforesaid Shared Services Agreement between the Borough of Allenhurst and the Township of Ocean in accordance with the terms of the Agreement which is on file in the Borough Clerk=s office.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #7
A RESOLUTION TO APPROVE PAYMENT FOR ABC RESTAURANT CONSTRUCTION

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, A contract was awarded to Santorini Construction for the construction of the restaurant at the Allenhurst Beach Club; and,

WHEREAS, The Borough Architect has reviewed the project and recommended payment #7 as provided for in a letter dated February 17, 2015, which is on file in the Clerk=s office;

WHEREAS, Funds for this purpose shall be provided for in the Capital Account known as 2013-02, Hurricane Sandy relief, and the Treasurer has so certified;

NOW, THEREFORE, BE IT RESOLVED, That Santorini Construction be compensated in the amount of \$165,648.06 for work done in accordance with the Borough Architect.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #8
A RESOLUTION TO APPROVE SALARIES FOR 2015

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the following salaries be and are hereby approved for officials and employees of the Borough of Allenhurst for the year 2015:

Borough Clerk/Registrar	85,069.00
Borough Administrator	25,394.00
Deputy Borough Clerk/Registrar	5,000.00
Deputy Treasurer	1,000.00
Finance Clerk	58,516.00

Administrative Secretary	30,090.00
ABC Membership	9,000.00
Public Works Supervisor	110,408.00
Recycling Coordinator	2,000.00
Right-To-Know Coordinator	500.00
Tax Collector	5,412.00
Tax Assessor	5,610.00
Chief Finance Officer	22,879.00
Qualified Purchasing Agent	2,500.00
Code Official	5,202.00
Fire Official	3,121.00
Deputy Code or Fire Official	\$50.00 callout fee and 25/hr. after 2 nd hr.
Zoning Officer	4,162.00
Court Administrator, includes 2 court sessions/mo.	60,173.00
Municipal Court Judge, includes 2 court sessions/mo.	22,232.00
Public Defender	3,507.00
Planning Board Secretary	7,650.00
Sewer Operator	5,213.00
Violations Clerks	\$12.50/hr. and \$125.00 for court
Matron	\$50.00 callout and \$12.50/hr. after 2 nd hr.
Chief Car	4,800.00
Police Chief	122,456.00
Emergency Management Coordinator	1,500.00
Certified Pool Operator	1,000.00
Pump Maintenance	\$75.00/callout
Treasurer	1,500.00
Beach Manager	60,724.00
Mayor	1,750.00
Commissioner	1,500.00
<u>Public Works</u>	
Vandevort	38,793.00
Quinn	68,436.00
Duchatkiewicz	51,168.00
Heitmueller	56,581.00
Varian	32,500.00
Mechanic	2,000.00
<u>Communication Officers</u>	
More	65,693.00
TAC Officer	2,500.00
Henry	52,433.00
Duerr	46,923.00
Molinelli	30,600.00

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

RESOLUTION #9

A RESOLUTION TO PAY BILLS & PAYROLL (2/15/15 - 2/28/15)

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That bills and payrolls totaling \$345,316.44 be approved for payment; and,

BE IT FURTHER RESOLVED, That the February 24th consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor McLaughlin-AYE

OTHER BUSINESS

Comm. Bolan stated there is a boy scout in the audience who would like to do a service for the Borough.

Sean Hallman stated he is a scout with Troop 71 in Oakhurst. He is a resident of Allenhurst and would like to propose an Eagle Scout project. He would like to make a canoe/kayak rack for Deal Lake. He has noticed canoes and kayaks tied to the trees around the lake. He believed this would provide a safe way to store them.

Comm. McLoughlin asked when he was planning on doing this and Mr. Hallman stated he could start as soon as the snow cleared. It should take him no longer than three months.

Comm. McLoughlin asked if he had drawings and Mr. Hallman stated he had a rough drawing. He would need wood and bolts. Comm. McLoughlin asked how many canoes/kayaks could it hold and Mr. Hallman stated six per rack and he would do two racks.

Comm. Bolan suggested doing one rack to see how it went.

Mayor McLaughlin asked how much wood would be needed and Mr. Hallman stated he was thinking of going to Home Depot to get the wood.

Comm. Bolan suggested Mr. Hallman draw a clearer sketch of the project and get an idea of what was needed as far as materials. He asked who would be helping with this project and Mr. Hallman stated his Troop members would be assisting him.

The Commissioners thanked Mr. Hallman for considering Allenhurst for his project and thanked him for his time.

Mayor McLaughlin spoke about a meeting he had attended that morning regarding the beach replenishment. They were told that the project is anticipated to start in mid-April. They will use the end of Elberon Avenue as a staging area and entrance to the beach. They will do Allenhurst first, work north and then come back to do Loch Arbour. He stated he didn't put much faith in their timeline. They also discussed a couple of hiccups with the Borough's well-point system. They now know the Borough's issues and they say they will work with us. They have spoken to Jason Burke and they may involve him in doing something temporary to fix the problem. It will be a tight timeline. He stated that Loch Arbour will be done in the middle of summer and the Board may want to think about offering them some sort of reciprocal agreement where they will honor each other's beach passes while the work is going on.

Dave Howarth, Borough Engineer, spoke about the Allen Avenue project, stating it is a lengthy process. He did not think it was something that could be completed before the beach season.

The Board then discussed safing off the end of Allen Avenue by putting in a concrete slab and railing.

Joseph Tomaino discussed the pavilion project, stating he had the contractor look into adding it as part of a Change Order. The cost was about \$200,000 which would take them over the 20% threshold. This project will have to be bid. Given the time involved in preparing specs, passing a bond ordinance, awarding a contract and having a contractor order materials, it is not practical this year. He would recommend staying with what they had last year and starting the project at the end of the summer.

Comm. McLoughlin asked if the room would have electric and Mr. Tomaino confirmed that it would.

There was a discussion on the roof materials which will connect the north and south decks.

Comm. McLoughlin asked if the restaurant would be completed on time and Mr. Tomaino stated that the contractor believes he will be finished in April. He is having a tough time with the weather. They have been working seven days a week.

There was a short discussion on whether the Board would consider renting the roof deck in which Comm. Bolan stated he would rather look at it after operating this summer. Mayor McLaughlin stated they now have the exterior bathrooms and could rent the use of the roof for a fee. Whoever rents it would have to pay for a public works employee and a police officer to stay.

The Board discussed the entrance to the roof, and Mr. Tomaino stated that a person would enter the lobby and go one way for the restaurant and another way for the elevator. That elevator can be locked until it is needed. People on the roof can hit a button to open the door for the elevator or they can use the exterior stairs.

Comm. Bolan asked if Mister C's patrons would be able to go upstairs and Mr. Tomaino answered no.

PUBLIC HEARING

Mr. Moriarty asked where he would find an application to join Karen's Beach Club. It seems every year the borough gives them more and more space.

Mayor McLaughlin stated they will have no more space than they had last year. In fact, they will have even less space.

Mr. Moriarty stated the Borough will have a lot of fights with them over the deck.

Mr. Moriarty stated that he understands that residents will get the first pick of cabanas, but what about the non-resident list? Comm. McLoughlin stated it will not be addressed until the resident list is satisfied.

There being no further comments or any further business, Comm. McLoughlin moved, seconded by Mayor McLaughlin that the meeting be adjourned at 8:50 PM. Motion carried.

Lori L. Osborn, RMC
Clerk-Administrator