

**MINUTES
MAY 26, 2020**

The Meeting of the Board of Commissioners of the Borough of Allenhurst was held on the above date with Commissioners McLaughlin, Bolan and McLoughlin answering the roll call. Also in attendance were the Borough Clerk, Assistant Borough Administrator and Borough Attorney.

The meeting was called to order at 7:30 P.M. with a salute to the flag.

The Borough Clerk announced that the notice requirements of R.S. 10:4-18 had been satisfied by delivering the required notice to the Coaster, posting the notice on the board in Borough Hall and filing a copy of said notice with the Borough Clerk.

COMMUNICATIONS:

None

ANNOUNCEMENTS:

None

**OATHS OF OFFICE WERE ADMINISTERED TO NEWLY ELECTED
COMMISSIONERS FOR FULL FOUR YEAR TERMS AS COMMISSIONERS**

RESOLUTIONS

RESOLUTION #2020-131

A RESOLUTION TO SELECT MAYOR

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That David J. McLaughlin be selected to serve as Mayor for a full four year term commencing on May 26, 2020,

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Comm. McLaughlin-AYE

RESOLUTION #2020-132

A RESOLUTION TO ESTABLISH DEPARTMENTS & ASSIGN COMMISSIONERS

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the following newly designated and constituted departments are approved and assigned as shown:

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY – David J. McLaughlin

- Planning Board
- Deal Lake Commission
- Fire/EMS
- Bureau of Fire Safety
- Police
- Code Enforcement
- Mercantile License Collector
- Municipal Court
- Municipal Prosecutor
- Public Defender
- Emergency Management
- Elections
- Beach

DEPARTMENT OF REVENUE AND FINANCE – Christopher J. McLoughlin

- Financial Administration
- Assessment of Taxes
- Collection of Taxes
- Administration
- Legal Services
- Insurances
- Beach

Parks & Playgrounds

DEPT. OF PUBLIC WORKS, PARKS AND PUBLIC PROPERTY - Terrence J. Bolan

Garbage & Trash

Streets & Roads

Snow Removal

Public Buildings & Grounds

Celebration of Public Events

Board of Health

Sewer Utility

Maintenance of Motor Vehicles

Publicity

Beach

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-133

A RESOLUTION TO CONFIRM DEPUTY MAYOR

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, To confirm Director of the Department of Revenue and Finance, Christopher J. McLoughlin, shall serve as Deputy Mayor for a full four year term commencing May 26, 2020

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-134

A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the Coaster and the Asbury Park Press be designated as the official newspapers for the insertion of legal notices for the Borough of Allenhurst.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-135

A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Commissioners of the Borough of Allenhurst adopt the following schedule of meetings for the balance of the year 2020, said meetings to be held at Borough Hall, 125 Corlies Avenue, on the dates listed at 7:30 P.M.:

June 9	September 22
June 23	October 13
July 14	October 27
July 28	November 10
August 10 (Monday)	November 24
August 25	December 8
September 8	January 12, 2021

BE IT FURTHER RESOLVED, That the Borough Clerk be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-136

A RESOLUTION OF THE BOROUGH OF ALLENHURST SUPPORTING THE ENACTMENT OF ASSEMBLY BILL NO. 3971 AND SENATE BILL NO. 2475 TO AUTHORIZE THE ISSUANCE OF CORONAVIRUS RELIEF BONDS BY MUNICIPALITIES AND COUNTIES

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, municipalities and counties throughout New Jersey are facing unprecedented financial challenges, including significant loss of revenue and unanticipated spending, due to the ongoing COVID-19 State of Emergency and Public Health Emergency; and

WHEREAS, without relief, local government may have to significantly reduce services and layoff personnel; and

WHEREAS, in response to these conditions, Assemblymen Benson and Coughlin introduced A-3971 and Senator Singleton introduced S-2475, which authorizes local units to issue “coronavirus relief bonds” to allow them to borrow money, with a ten-year payback period, to cover shortfalls and unanticipated costs that are a direct result of the COVID-19 pandemic; and

WHEREAS, such bonds will provide local units with the flexibility to ensure continuation of essential services.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Allenhurst that it hereby affirms its support for the enactment of A-3971 and S-2475.

BE IT FURTHER RESOLVED that the Clerk shall be directed to transmit a copy of this Resolution to the Governor, Senate President, Assembly Speaker and the legislative delegation of the 11th district.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-137

A RESOLUTION TO ADOPT CABANA LICENSING RULES FOR THE ALLENHURST BEACH CLUB

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, The Board of Commissioners have previously adopted Cabana Licensing Rules at the Allenhurst Beach Club; and,

WHEREAS, Any changes to these rules will be made by resolution of the Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, That the following Cabana Licensing Rules be readopted by the Allenhurst Board of Commissioners as of May 26, 2020:

ABC LICENSING RULES ADOPTED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF ALLENHURST

1. The resident cabana list is reserved for taxpaying residents of the Borough of Allenhurst. Non-taxpaying residents will be removed from this list. For example children who currently reside with their parents and do not maintain a separate residence in Allenhurst will be removed from the resident cabana list.
2. Until the resident cabana list has been exhausted all open cabanas will be made available to residents on this list.
3. Cabanas will only be licensed to those who rent or own residences in the State of New Jersey. Proof of rental will be required. The rental period must be a minimum period of six weeks. Proof of a Certificate of Occupancy may be required.
4. A resident principal licensee may pass down their cabana to their child or next of kin if that next of kin owns a residence in Allenhurst or in the event that the next of kin maintains the ownership of the deceased principal’s residence.
5. If a resident cabana licensee would like to add a tax paying resident child as a co-principal to their cabana and that child is on the waiting list, that child will surrender that spot on the list.
6. Married couples will be considered jointly as principals. In the event of a divorce, the spouse who maintains a residence in Allenhurst will be entitled to the cabana license. If both spouses move out of town, either or both spouses may appeal to the Board of Commissioners for a determination regarding said license.
7. Should an out of town resident pass away without a co-principal, that cabana license will terminate.
8. If a cabana licensee no longer resides in the state of New Jersey, the cabana license will terminate.
9. Only one cabana will be licensed to a residential address in Allenhurst. Multiple family members residing in one residence may only license one cabana.

10. In the event that a resident passes away and a trust is involved, members of the trust may appeal to the Board of Commissioners for a determination regarding said cabana license. As a general proposition, no business or corporate entity may license a cabana.
11. There shall be no sublicensing of cabana licenses. Any cabana licensee who is believed to be sublicensing their cabana will be provided notice by regular mail to appear before the Board of Commissions to address the issue at the risk of losing their cabana license. As a general proposition, no business or corporate entity may license a cabana.
12. A resident member of the ABC may be added as co-principal provided that the member has had a membership attached to that cabana for at least five consecutive years and is the principal's next of kin as defined by the NJ laws of intestate succession. This is a one-time opportunity such that the "added co-principal", except with respect to proviso's listed above whereby the person either is a taxpaying resident or maintains possession of the residence of the deceased.
13. An adult resident member may be added as a co-principal to a cabana, provided that member has had a membership attached to that cabana for the last five years and that member has been on the resident cabana list for at least 10 years. If this resident becomes a co-principal, he/she gives up their spot on the cabana list.
14. An adult non-resident member of the ABC may be added as co-principal, provided that the member has had a membership attached to that cabana for at least five consecutive years and is the principal's next of kin as defined by the NJ laws of intestate succession. This is a one-time opportunity such that the added next-of-kin co-principal may not then add another co-principal. This rule will become effective with the 2016 Beach Club season.
15. In a cabana with two co-principals, one or both of those co-principals can substitute an adult child as the co-principal within two years of the date adoption of these rules, provided that the adult child had a membership attached to that cabana for at least five consecutive years and is the principal's next of kin as defined by the NJ laws of intestate succession.
16. Any change to the cabana waiting list or beach club rules is to be done administratively by the Beach Commissioner.
17. The Board of Commissioners reserves the right to award or revoke cabana licenses in cases not specifically covered by the above rules.

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-138

A RESOLUTION TO RE-ADOPT CABANA LIST

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, The Board of Commissioners have previously adopted cabana rules at the Allenhurst Beach Club; and,

WHEREAS, In conjunction with those rules, the Board has approved and adopted a waiting list for cabanas so that a record has been made; and,

WHEREAS, Any changes to this list will be made by resolution of the Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, That the following list has been amended and is hereby approved by the Allenhurst Board of Commissioners as the official waiting list for cabanas as of May 26, 2020:

1	MARCH, JOAN	62	Z-21	5 CEDAR	7/18/2007
2	MAURO, ANTHONY	193	G-03	314 CORLIES	7/8/2009
3	SILVERMAN, MICHAEL	646	C-17	108 CEDAR	7/13/2009
4	GRIFFIN, JANEL	40	H-07	8 CEDAR	7/28/2009
5	SWEARER/FORBES, PAT	276	J-23	214 ALLEN	8/21/2009
6	CAUFIELD, KATHY & JIM	73	L-12	2 SPIER	8/26/2009
7	DWECK, JOSEPH & RACHEL	683	D-38	117 ALLEN	8/18/2010
8	PETTI, MARIE & MICHELLE	626	E-06	310 CORLIES	2/1/2011
9	MYER, ROSE	164	K-2	413 ALLEN	3/15/2011
10	KAMAJI, ALAIN	784	G-08	228 SPIER	6/1/2011

	&PASCALE				
11	BEEGLE, JEAN & DR. WILLIAM	143	B-04	212 CEDAR	6/15/2012
12	SENET, NANCY	215	A-14	218 ELBERON	2/4/2013
13	STERNBERG, DENNIS & RANDI	335	D-24	1 CEDAR	2/20/2013
14	GLYNN, TOM & DINA	26	Z-29	312 ELBERON	2/20/2013
15	COHEN, JOE	767	E-36	4 CEDAR AVENUE	2/28/2013
16	CABASSO, LAVERNE AND ALAN	82	G-15	19 CORLIES	3/4/2013
17	BARNATHAN, JOSEPH	1024	G-20	55 NORWOOD	4/23/2013
18	TURTEL, PENNY & LARRY	1008	M-19	225 ALLEN	7/10/2013
19	BLANCO, EDWARD & BETH SUE	1004	D-29	310 SPIER	7/18/2013
20	BRAITLING, SHAUN & REBECCA	693	C-32	308 HUME	9/3/2013
21	AZIZO, BARBARA	474	G-27	9 CEDAR	10/9/2013
22	RYAN, PATRICIA & STEPHEN	118	B-03	118 CORLIES	3/24/2014
23	MICHALS, STEHPANIE	600	C-15	311 CORLIES	6/16/2014
24	SABBAGH, ROBIN	747	F-34	101 CORLIES	6/24/2014
25	KAMIN, JACK	747	F-34	306 ALLEN	7/7/2014
26	CATTAN, JOE	647	E-35	29 SPIER	7/7/2014
27	DWECK, ELI	800	F-03	303 ALLEN	7/16/2015
28	GABBAY, JOSEPH	797	F-24	25 CEDAR	8/15/2014
29	PELUSO, SAM	11	L-07	313 CEDAR	9/15/2014
30	ADES, MAURICE	1018	E-29	10 ALLEN	12/19/2014
31	GIALANELLA, MRS.	181	K-19	215 SPIER AVE	3/31/2015
32	TAWIL, VICTOR & MRS.	611	F-09	107 CEDAR	4/1/2015
33	MISHAN, BARBARA	749	G-09	206 SPIER	4/20/2015
34	LEVY, DANIELLA	1037	G-25	5 SPIER	5/4/2015
35	SHALAM, MAURICE	441	P-C	205 PAGE	5/12/2015
36	BETESH, STEVEN	577	E-31	4 SPIER AVE	7/28/2015
37	MIZRAHI, RONALD	658	L-22	303 CORLIES	8/17/2015
38	ANTEBY, HYMIE & REINA	766	E-21	303 NORWOOD	3/1/2016
39	HABERT, LEAH	665	F-32	302 ALLEN	6/16/2016
40	BEYDA, ROCHELLE	651	H-15	209 NORWOOD	7/11/2016
41	COHEN, SUSAN & ELLIOT	650	E-08	211 SPIER	7/14/2016
42	HABER, LILLIAN & DOUGLAS	744	E-30	30 SPIER	8/11/2016
43	HIDARY, STEVEN	1048	F-31	118 ALLEN	9/7/2016
44	MCMAMARA, JOHN	283	G-14	503 PAGE	2/1/2017
45	RACANIELLO, GERALDINE	228	B-15	111 ALLEN AVEN	4/11/2017
46	TOMAINO, KATHY & JOHN	1078	L-07	212 SPIER AVE	5/5/2017
47	MOSSERI, SOLOMON	704	F-22	231 CORLIES	6/23/2017
48	HIDARY, EDDIE	1048	G-09	233 CORLIES	10/30/2017
49	ABBATTIELLO, JACQUELINE	761	J-19	17 ELBERON	3/27/2018
50	MAMIYE, JEFFREY	1115	D-23	225 cedar	4/12/2018
51	DANA, ISAAC	1137	I-15	311 SPIER	5/25/2018
52	SHAMAH, MICHAEL & NINA	611	F-09	224 SPIER	7/9/2018

53	ROFE, ELAN & IRENE	1089	K-20	305 CEDAR	7/11/2018
54	GREENFIELD, ADAM	1089	K-20	305 CEDAR	7/11/2018
55	STEWART, KAREN	9	A-04	110A CORLIES AVENUE	8/24/2018
56	ZEITOUNEY, SOPHIA	1080	H-5	32 SPIER AVENUE	9/12/2018
57	FALACK, MARVIN	560	F-24	114 ALLEN AVENUE	3/6/2019
58	FLAHIVE, BILL & CAROL	1143	F-6	505 PAGE AVENUE	5/9/2019
59	GINA RYAN	1128	L-05	306 ELBERON AVENUE	5/22/2019
60	CLAUDIE HOULLOU	1153	c-11	203 Allen Avenue	5/13/2020

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-139
A RESOLUTION TO APPROVE ABC REFUNDS

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

BE IT RESOLVED, That the following refund of ABC fees be approved:
Marlaina Loushine –Overpayment of Fees - \$660.00 – Member Number 745

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

RESOLUTION #2020-140
RESOLUTION OF THE BOROUGH OF ALLENHURST, COUNTY OF Monmouth, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS DUE AUGUST 1, 2020

Offered By: Comm. McLoughlin

Seconded By: Comm. Bolan

WHEREAS, in light of the disruption caused by the coronavirus outbreak, the State of New Jersey delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

WHEREAS, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; and

WHEREAS, the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1,2020; and

WHEREAS, without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

WHEREAS, the DLGS "strongly recommends" under Local Finance Notice 2020-07 "that municipalities prepare to issue estimated tax bills for 2020:" and

WHEREAS, the Tax Collector, in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy in accordance with N.J.S.A. 54:4-66.3, and both have signed a certification showing the tax levies for previous years, the tax rates and the range of permitted tax levies necessary to bill third quarter taxes due August 1, 2020; and

THEREFORE BE IT RESOLVED by the Borough Of Allenhurst, in the County of Monmouth, State of New Jersey that due to COVID-19 outbreak causing a delay in the State of New Jersey adopting the State Fiscal Year 2021 Budget;

1. The total estimated tax rate of 0.811 has been recommended;
2. The entire estimated tax levy for 2020 is hereby set at \$4,926,735.17;
3. The Borough Of Allenhurst Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Third Quarter of 2020 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by Pl. 1994, C.72 (N.J.S.A. 54:4-66.2 and 54:4-66.3)
4. In accordance with the law, the Third Quarter Installment of 2020 taxes shall not be subject to interest until the later of August 5th or the twenty-fifth (25th) calendar day after the date the estimated tax bills were mailed. The estimated tax bill shall contain a notice specifying the date on which interest may begin to accrue.

RESOLUTION #2020-141
A RESOLUTION TO CONFIRM PURCHASES

Offered By: Comm. McLoughlin Seconded By: Comm. Bolan

NOW, THEREFORE, BE IT RESOLVED, That the following contracts are hereby confirmed:

Amazon Capital	1233.01	Beach Purchases
Campbell Supply	1039.99	Fire Truck Repairs
Monmouth Glass	1000	Beach protection pandemic
Marie Rescue	1247.45	Lifeguard purchases

RESOLUTION #2020-142
A RESOLUTION TO APPROVE EXECUTIVE SESSION

Offered By: Comm. McLoughlin Seconded By: Comm. Bolan

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

RESOLUTION #2020-143
A RESOLUTION TO APPROVE BILLS (5-16-2020 to 5-31-2020)

Offered By: Comm. McLoughlin Seconded By: Comm. Bolan

VOTE: Comm. McLoughlin-AYE; Comm. Bolan-AYE; Mayor. McLaughlin-AYE

The Mayor stated that he, and the other Commissioners, are grateful for everyone's votes. The Mayor remarked that at the time of the last election in 2016, the area was dealing with the after effects of Hurricane Sandy. With this election they are dealing with COVID-19. The Mayor stated that he, once again, wanted to thank the Public Works Department, the Fire and First Aid Departments, the Police Department, and the Borough Office Staff for all their hard work during this pandemic. The directive was to provide basic services, but everyone has gone above and beyond what was anticipated.

The Mayor also expressed his condolences, on behalf of the Borough of Allenhurst, to Assemblyman Eric Houghtaling on the loss of his mother. Both Comm. McLoughlin and Comm. Bolan concurred and remarked at the invaluable assistance Assemblyman Houghtaling provided to the Borough recently.

Chief Schneider – Offered his congratulations to the Mayor and Board of Commissioners on their reelection and thanked them for all the support they provide to the Police Department.

Matthew Eilenburg – Asked when the pool would be opening at the beach club. The Mayor responded that the Borough has not yet been provided with a date for the opening of the pool, but that it is anticipated that the Borough would hear something in the next week or so.

Richie Heitmueller – Complemented the Board of Commissioners on the handling of the recent public meeting on beach club issues. Mr. Heitmeuller stated that handling a meeting with almost 300 people is zoom is difficult and he felt the Commissioners handled it quite well.

There being no further business or comments, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting move to executive session at 8:00PM. Motion carried.

After reconvening, Commissioner McLoughlin moved, seconded by Comm. Bolan that the meeting be adjourned at 8:46 pm. Motion carried.

Donna M. Campagna, RMC
Clerk-Administrator