

## **ORDINANCE #2006-13**

**An Ordinance Establishing Procedures to Adopt Personnel Practices and Authorizing the Business Administrator to Implement Said Practices with all Officials, Appointees, Employees, Prospective Employees, Volunteers, and Independent Contractors of the Borough of Allenhurst.**

**BE IT ORDAINED** by the Board of Commissioners of the Borough of Allenhurst that:

**Section 1.** The Board of commissioners of the Borough of Allenhurst shall by ordinance establish titles for public employment by the Borough and salary ranges for Borough employees.

**Section 2.** The Board of Commissioners shall by resolution adopt and amend from time to time personnel policies and procedures including rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable Federal and State employment related law. The personnel policies and procedures adopted pursuant to said resolution(s) shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of the Borough.

**Section 3.** The Business Administrator shall be responsible to implement and enforce the personnel practices adopted by ordinance or resolution authorized pursuant to this section. If there is a conflict between said personnel practices and any duly adopted and lawful collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, the practices adopted pursuant to this ordinance shall prevail.

**Section 4.** This ordinance shall take effect immediately upon passage and publication as required by law.

**INTRODUCED: May 9, 2006**

**ADOPTED: May 23, 2006**