

AGENDA
February 15, 2022

MAYOR MCLAUGHLIN CALLS THE MEETING TO ORDER AND CALLS FOR FLAG SALUTE
MAYOR MCLAUGHLIN ASKS THE CLERK TO CALL THE ROLL:

ROLL CALL

COMM. McLOUGHLIN-____; COMM. BOLAN-____; MAYOR McLAUGHLIN-____

MAYOR MCLAUGHLIN ANNOUNCES THAT THE NOTICE REQUIREMENTS OF R.S. 10:4-18 HAVE BEEN SATISFIED BY DELIVERING THE REQUIRED NOTICE TO THE COASTER AND THE ASBURY PARK PRESS, POSTING THE NOTICE ON THE BOARD IN BOROUGH HALL AND FILING A COPY OF SAID NOTICE WITH THE BOROUGH CLERK.

COMMUNICATIONS:

- Ocean Township Ordinance #2376 Amending the Code of the Township Establishing Land Use Regulations and Licensing Requirements for Cannabis Establishments.
- A Resolution from the Board of County Commissioners of the County of Monmouth opposing the extension of Executive Orders by Governor Murphy beyond the Public Health Emergency.
- NJAW Notice of Filing of Proposed Rate Change and Public Hearing. Virtual Public Hearings will be held on March 3, 2022.

ANNOUNCEMENTS:

None

ORDINANCES

FIRST READING - ORDINANCE #2022-06

Offered By: _____ Secoded By: _____

ORDINANCE 2022-06
AN ORDINANCE AMENDING CHAPTER XVI, ENTITLED "SOLID WASTE MANAGEMENT," OF THE BOROUGH OF ALLENHURST TO ADD PROVISIONS REGULATING THE USE OF PORTABLE RESTROOM FACILITIES.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

FINAL READING - ORDINANCE #2022-01

Offered By: Seconded By:

ORDINANCE#2022-01

AN ORDINANCE TO AMEND THE ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARIES OF ALL APPOINTED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ALLENHURST IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY (EXCEPTING MEMBERS OF THE POLICE DEPARTMENT)"

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____

FINAL READING - ORDINANCE #2022-03

Offered By: Seconded By:

ORDINANCE#2022-03

AN ORDINANCE REVISING CHAPTER II, SECTION 22.11 OF THE BOROUGH CODE OF THE BOROUGH OF ALLENHURST ENTITLED "OFF-DUTY AND OUTSIDE EMPLOYMENT OF POLICE OFFICERS."

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____

FINAL READING - ORDINANCE #2022-04 – *Final Reading at March 8, 2022 Meeting*

Offered By: Seconded By:

ORDINANCE #2022-04

AN ORDINANCE AMENDING AND SUPPLEMENTING THE BOROUGH CODE OF THE BOROUGH OF ALLENHURST, CHAPTER XXVI, SECTION 5.4 ENTITLED "DRIVEWAYS AND CURB CUTS"

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____

FINAL READING - ORDINANCE #2022-05 – *Final Reading at March 8, 2022 Meeting*

Offered By: Seconded By:

ORDINANCE #2022-05

AN ORDINANCE AMENDING AND SUPPLEMENTING THE BOROUGH CODE OF THE BOROUGH OF ALLENHURST, CHAPTER XXVI, SECTION 5 ENTITLED "GENERAL PROVISIONS" SUPPLEMENTED WITH NEW SECTION 5.14 ENTITLED "SOIL AND GROUNDWATER MOUNDING ANALYSIS REQUIRED"

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____

CONSENT AGENDA:

Res. #2022-46 Ratify and Approve Minutes.
Res. #2022-47 Dispense with Reading of Minutes
Res. #2022-48 Approve Race – Bike MS

Res. #2022-49 Authorize County to Spray for Mosquitos
Res. #2022-50 Approve Clean Ocean Action Beach Sweeps 2022
Res. #2022-51 Transfer Appropriations
Res. #2022-52 Adopt Technology Risk Management Standards – Tier 1
Res. #2022-53 Adopt Technology Risk Management Standards – Tier 2
Res. #2022-54 Adopt Technology Risk Management Standards – Tier 3
Res. #2022-55 Appoint Planning Board Secretary
Res. #2022-56 Appoint Records Coordinator
Res. #2022-57 Approve Executive Session

Consent Agenda Offered By: _____ Seconded By:
VOTE: Comm. McLoughlin ___; Comm. Bolan ___; Mayor McLaughlin ___

Res. #2022-58 Approve Bills (1-16-2022 to 2-15-2022).

Offered By: _____ Seconded By: _____
VOTE: Comm. McLoughlin ___; Comm. Bolan ___; Mayor. McLaughlin ___

ITEMS FOR DISCUSSION:

OPEN PUBLIC HEARING:

CLOSE PUBLIC HEARING:

ADJOURN.

ORDINANCES

ORDINANCES FIRST READING

ORDINANCE #2022-01 – First Reading

ORDINANCE 2022-06

AN ORDINANCE AMENDING CHAPTER XVI, ENTITLED "SOLID WASTE MANAGEMENT," OF THE BOROUGH OF ALLENHURST TO ADD PROVISIONS REGULATING THE USE OF PORTABLE RESTROOM FACILITIES.

Offered By:

Seconded By:

WHEREAS, the Borough Council of the Borough of Allenhurst has determined that the use of portable restroom facilities or porta-potties as they are commonly referred to, throughout the Borough has increased such that some regulation of the use is necessary, and

WHEREAS, the Borough Council has determined that it is in the best interests of the community to impose regulations on the location, duration and placement of such portable restroom facilities or porta-potties to protect the appearance and good order of residential properties throughout the community;

NOW THEREFORE, BE IT ORDAINED by the Borough of Allenhurst, County of Monmouth, State of New Jersey, that Chapter 16 of the Code of the Borough of Allenhurst be revised and supplemented with the addition of a new section 16-29 Regulation of portable restroom facilities or porta-potties as follows:

16-29 Regulation of portable restroom facilities or porta-potties.

Any person, business or cooperation placing or causing to be placed any portable restroom facilities or porta-potties or any other apparatus used as a temporary restroom of any kind whatsoever, on or about any property within the Borough, shall keep such equipment located as required hereby.

16-29.1 Restrictions for placement of portable restroom facilities or porta-potties.

The following restrictions are imposed upon the placement of such equipment:

- a. The same shall not, under any circumstances, be placed in the front yard of any property, as that term is defined in '26-2.1 of the Borough Code;
- b. They shall be kept in the rear yard, or side yard as those terms are defined in '26-2.1 of the Borough Code;
- c. They shall be placed as far away from neighboring properties as reasonably practicable, so as not to interfere with the neighbors use and enjoyment of their property;
- d. They shall not remain on any property where construction is not on-going and shall be removed during the summer construction moratorium.

16-29.2 Penalty.

Any person who violates any provision of this chapter shall receive written notice of said violation, warning said party to take action; if no action is taken within twenty-four (24) hours, a summons may be issued. Any person who violates any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding two thousand

(\$2,000.00) dollars or by imprisonment in the county jail for a term not exceeding ninety days, in accordance with the General Penalty section of this Code, _1-5.1(a). A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

AND IT IS FURTHER ORDAINED that except as herein above provided, the remainder of Chapter XVI, Solid Waste Management, shall remain unaltered and in full force and effect; and it is further

ORDAINED that the provisions of this ordinance are declared to be severable, and if any section, subsection, sentence, clause or phrase hereof shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, subsections, clauses and phrases of this ordinance shall stand notwithstanding the invalidity of any part; and it is further

ORDAINED, That this Ordinance shall take effect after publication and adoption according to law.

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____.

ORDINANCES FINAL READING

ORDINANCE #2022-01 – Final Reading

ORDINANCE #2022-01

AN ORDINANCE TO AMEND THE ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARIES OF ALL APPOINTED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ALLENHURST IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY (EXCEPTING MEMBERS OF THE POLICE DEPARTMENT)"

Offered By:

Seconded By:

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF ALLENHURST, COUNTY OF MONMOUTH, AS FOLLOWS:

SECTION I. That Ordinance No.: 2021-01 entitled "*An ordinance fixing the salaries of all appointed officials and employees of the Borough of Allenhurst in the County of Monmouth and State of New Jersey (excepting members of the police department)*" be and is hereby revised and amended to read as follows:

Section 1.

The salaries to be paid to elected and appointed officials, and employees of the Borough of Allenhurst, County of Monmouth (excepting members of the Police Department) and the time and payment for same is hereby affixed as follows:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Borough Clerk/Administrator	\$40,000.00	\$150,000.00
Commissioner	\$1,500.00	\$3,000.00
Mayor	\$1,750.00	\$5,000.00
Dep. Borough Clerk/ Dep. Treasurer/ Administrative Assistant	\$20,000.00	\$60,000.00
Finance Clerk/Beach Membership Administrator	\$20,000.00	\$80,000.00
Part-Time Office Staff	\$12 per hour	\$28 per hour
Records Coordinator	\$2,500.00	\$6,500.00
Registrar	\$1,000.00	\$1,000.00
Deputy Registrar	\$500.00	\$500.00
Public Works	\$27,000.00	\$80,000.00
Public Works Forman	\$500.00	\$2,000.00

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Public Works Superintendent/Sewer Operator	\$50,000.00	\$130,000.00
Building and Grounds Supervisor	\$30,000.00	\$60,000.00
Full-time Communication Officer	\$27,040.00	\$50,000.00
Part-time Communication Officer	\$13.00 per hour	\$20.00 per hour
TAC Officer	\$2,000.00	\$4,000.00
Emergency Management Police Coordinator	\$1,500.00	\$4,000.00
Emergency Management Administrator	\$1,500.00	\$4,000.00
SLEO I	\$13.00 per hour	\$15.00 per hour
SLEO II	\$15.00 per hour	\$20.00 per hour
Mechanic	\$1,000.00	\$2,000.00

A. A clothing and maintenance allowance in the amount of \$600.00 annually shall be provided to all full-time DPW employees. Said allowance shall be paid annually on November 15th and shall be pro-rated accordingly.

B. A clothing and maintenance allowance in the amount of \$375.00 annually shall be provided to all full-time Communication Officers. Said allowance shall be paid bi-annually on June 15th and December 15th and shall be pro-rated accordingly.

Section 2.

The following described officials shall receive annual compensation not to exceed the amounts hereafter set forth:

<u>POSITION</u>	<u>MAXIMUM</u>
Tax Assessor	\$10,000.00
Tax Collector	\$10,000.00
Municipal Court Judge	\$25,000.00
Code Official	\$25,000.00
Zoning Inspector	\$10,000.00
Recycling Coordinator	\$2,000.00
Right-To-Know Coordinator	\$1,500.00

<u>POSITION</u>	<u>MAXIMUM</u>
Assistant Right-To-Know Coordinator	\$1,500.00
Board of Health Officer	\$2,500.00
Clean Communities Coordinator	\$1,000.00
Certified Pool Operator	\$1,000.00
Planning Board Secretary	\$16,000.00
Sewer Collector	\$4,000.00
Treasurer	\$2,500.00
Special Event Fire Inspector (part time as needed)	\$50.00/hr.
Webmaster	\$1,000.00

Section 3.

That temporary, casual, or seasonal employees hereinafter enumerated in this section shall be paid salaries or compensation as prescribed herein, based upon length of service and to be fixed by resolution of the Board of Commissioners:

<u>POSITION</u>	<u>MAXIMUM</u>
<u>Beach Club / DPW</u>	
Beach Club Manager, Salary	\$25,000.00
Beach Club Assistant Manager, Salary	\$17,000.00
Preseason Membership Staff	\$25 per hour
Lifeguard Supervisor	\$15,000.00
Recreation Director	\$10,000.00
Swim Coach	\$3,000.00
Assistant Swim Coach	\$500.00
Lifeguards	\$17.00 per hour
Lifeguard Trainer	\$1,000.00
Junior Lifeguard Program Staff	\$500.00

<u>POSITION</u>	<u>MAXIMUM</u>
Gate, Cabana, Deck, Poolside Supervisors	\$20.00 per hour
Office/Finance Staff	\$20.00 per hour
Gate Security Staff	\$15.00 per hour
Cabana Staff	\$15.00 per hour
Deck Staff	\$15.00 per hour
Poolside Staff	\$15.00 per hour
Recreation Staff	\$15.00 per hour
Maintenance	\$20.00 per hour
Pool Cleaner	\$50.00 per hour not to exceed 2 hours without approval
Beach Rake	\$22.00 per hour
Bus Driver	\$22.00 per hour
Laborers	\$25.00 per hour

SECTION II.

All Ordinances, or parts of ordinances, in conflict with the within Ordinance or portions of same, are hereby repealed to the extent of their inconsistency.

SECTION III.

The within Ordinance shall take effect twenty (20) days after adoption and publication according to law and shall be retroactive to January 1, 2022.

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____

ORDINANCE #2022-03 – Final Reading

**ORDINANCE #2022-03
AN ORDINANCE REVISING CHAPTER II, SECTION 22.11
OF THE BOROUGH CODE OF THE BOROUGH OF
ALLENHURST ENTITLED "OFF-DUTY AND OUTSIDE
EMPLOYMENT OF POLICE OFFICERS."**

Offered By:

Seconded By:

WHEREAS, the Borough Council of the Borough of Allenhurst has determined that it is in the best interests of the community to revise certain portions of its existing Borough Code concerning the Off-Duty and Outside Employment of Police Officers to address the needs of the community;

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Borough of Allenhurst, County of Monmouth, State of New Jersey, that Chapter II, Section 22.11(b)(3) of the Borough Code of the Borough of Allenhurst be and is hereby amended and supplemented as follows:

SECTION 1. Existing subsection 2-22.11(b)(3) regarding the administrative fee due the Borough for arranging hourly Off-Duty and Outside Employment of Police Officers be and is hereby deleted and replaced with the following:

2-22.11(b)(3) The hourly rate for administrative services due the Borough of Allenhurst shall be \$25.00 per hour as set by this ordinance.

SECTION 2. Except as herein above provided, the remainder of Chapter II, Section 22.11 entitled "Off-Duty and Outside Employment of Police Officers," shall remain unaltered and in full force and effect.

SECTION 3. A copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies, including the Planning Board, for their review and comment pursuant to applicable New Jersey Statutes.

SECTION 4. Any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Allenhurst Borough Code are ratified and remain in full force and effect.

SECTION 5. If any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions of applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

SECTION 6. This Ordinance shall take effect immediately upon its passage and adoption according to law.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

ORDINANCES FINAL READING – Final Reading at March 8, 2022 Meeting

ORDINANCE #2022-04

**AN ORDINANCE AMENDING AND SUPPLEMENTING
THE BOROUGH CODE OF THE BOROUGH OF
ALLENHURST, CHAPTER XXVI, SECTION 5.4 ENTITLED
“DRIVEWAYS AND CURB CUTS”**

WHEREAS, the Borough Council of the Borough of Allenhurst has determined that it is in the best interests of the community to amend and supplement its existing Borough Code concerning the Development Regulations, to address driveways and curb cuts by amending section 26-5.4.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Allenhurst that Chapter 26 of the Borough Code of the Borough of Allenhurst, be and is hereby amended and supplemented as follows:

SECTION 1. Chapter 26-5.4 entitled “Driveways and Curb Cuts” be and is hereby amended and supplemented to read as follows:

§ 26-5.4. Driveways and Curb Cuts.

All driveways must run from any public street, highway or thoroughfare directly to an attached or detached garage located on the property. Installation of new driveways shall not disturb existing street trees. Common, combined driveways are prohibited, and U-shaped driveways are discouraged. The minimum width of any driveway shall be nine (9) feet, and shall not be more than ten (10) feet wide from the public right-of-way to the front building line of the dwelling. Driveways shall not be constructed of any material other than brick, concrete, asphalt, or other similar rigid, nonporous material.

Paving strips or ribbon driveways are hereby prohibited. However, if the applicant can establish by competent evidence that paving strips or ribbon driveways had historically been present at the property, the Board has the discretion to grant an exception for the same. In that event, the “gap” between the paving strips or ribbon driveway shall be deemed to be an impervious surface and included in the calculation for impervious coverage.

Driveway curb cuts shall be limited to those necessary to service driveways of no greater than ten (10) feet, and shall not be wider than twelve (12) feet. Vehicular parking is encouraged behind the front of the dwelling and discouraged in front yards.

SECTION 2. A copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies, including the Planning Board, for their review and comment pursuant to applicable New Jersey Statutes.

SECTION 3. Any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions

of the Allenhurst Borough Code are ratified and remain in full force and effect.

SECTION 4. If any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions of applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

SECTION 5. This Ordinance shall take effect immediately upon its passage and adoption according to law.

ORDINANCE #2022-05
AN ORDINANCE AMENDING AND SUPPLEMENTING
THE BOROUGH CODE OF THE BOROUGH OF
ALLENHURST, CHAPTER XXVI, SECTION 5 ENTITLED
“GENERAL PROVISIONS” SUPPLEMENTED WITH NEW
SECTION 5.14 ENTITLED “SOIL AND GROUNDWATER
MOUNDING ANALYSIS REQUIRED”

WHEREAS, the Borough Council of the Borough of Allenhurst has determined that it is in the best interests of the community to augment its existing Borough Code concerning the Development Regulations, to address the effects of projects that intend to excavate deeper into the ground for basements, foundations or the like, as the same have a potential to create drainage and ground water diversion issues, by adding new section 26-5.14.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Allenhurst that Chapter 26 of the Borough Code of the Borough of Allenhurst, be and is hereby amended and supplemented as follows:

SECTION 1. Chapter 26-5 entitled “General Provisions” be and is hereby supplemented with the addition of section 26-5.14 as follows:

26-5.14 Soil and Groundwater Mounding Analysis Required

- A. In all districts in the Borough, no permit for the erection, construction, modification or rehabilitation of any building foundation, basement, cellar, pool or structure, which seeks to alter the depth of or create a new basement, foundation or other ground penetrating construction, shall be issued unless a full depth soil boring, soil log, soil analysis and groundwater mounding analysis, including establishment of the depth to the seasonal high groundwater table is provided with any permit application. A report on the soil and groundwater conditions shall be prepared by a licensed geotechnical engineer and submitted as part of any proposed application, including any recommended construction details.
- B. The bottom elevation of any building foundation, basement, cellar or structure shall not be less than two (2’) feet above the seasonal high groundwater elevation, as defined by January 1 through April 1 of each year.

SECTION 2. A copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies, including the Planning Board, for their review and comment pursuant to applicable New Jersey Statutes.

SECTION 3. Any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Allenhurst Borough Code are ratified and remain in full force and effect.

SECTION 4. If any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions of applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

SECTION 5. This Ordinance shall take effect immediately upon its passage and adoption according to law.

RESOLUTIONS

RESOLUTION #2022-46

A RESOLUTION TO RATIFY AND APPROVE MINUTES

Offered By:

Seconded By:

BE IT RESOLVED, That the minutes of the Regular Meeting of January 25, 2022 be ratified and approved.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION #2022-47

A RESOLUTION TO DISPENSE WITH READING OF MINUTES

Offered By:

Seconded By:

BE IT RESOLVED, That the Clerk dispense with the reading of the Regular Meeting of January 25, 2022.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION #2022-48

A RESOLUTION TO APPROVE BIKE RIDE

Offered By:

Seconded By:

WHEREAS, The National Multiple Sclerosis Society has requested permission to run their “Coast to Coast” Bike Tour through the Borough of Allenhurst on Saturday May 7, 2022; and,

WHEREAS, The National Multiple Sclerosis Society has provided a parade route which is on file in the Borough Clerk’s Office and a Certificate of Insurance has been provided; and,

WHEREAS, The Police Chief has reviewed the information given for this event and has recommended approval of same;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that approval is hereby given to the National Multiple Sclerosis Society to run their Bike Tour through Allenhurst on Saturday May 7, 2022.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION #2022-49

**A RESOLUTION TO AUTHORIZE COUNTY TO PERFORM
AERIAL SPRAYING FOR MOSQUITOS**

Offered By:

Seconded By:

WHEREAS, The Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and,

WHEREAS, The County has instituted an Integrated Pest Management Program

consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and,

WHEREAS, Prior to conducting aerial dispensing operations over a designated “congested area”, the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 13.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and,

WHEREAS, The Borough of Allenhurst is designated as a “congested area” by the Federal Aviation Administration and the county has requested that this governing body consent to its proposed aerial dispensing operations;

NOW, THEREFORE, BE IT RESOLVED, As follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas bordering high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies; and,
 - b. such operations will be performed in compliance with applicable Federal and State regulations, and
 - c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION #2022-50

A RESOLUTION TO APPROVE CLEAN OCEAN BEACH SWEEPS

Offered By:

Seconded By:

WHEREAS, The Clean Ocean Action has asked for Allenhurst Borough’s approval to conduct their annual Spring Beach Sweeps on Saturday, April 19, 2022 and the Fall Beach Sweeps on Saturday, October 22, 2022 from 9:00 am to 12:30 pm;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners, that approval is hereby given to Clean Ocean Action to conduct their Spring and Fall Beach Sweeps on April 19, 2022 and October 22, 2022.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

**RESOLUTION #2022-51
A RESOLUTION TO TRANSFER APPROPRIATIONS**

Offered By:

Seconded By:

BE IT RESOLVED, That the following 2021 appropriations be transferred:

Current Fund					From	To
Tax Appeals OE					13,750.00	
Legal OE						6,000.00
Streets & Roads OE						4,100.00
Water OE						650.00
Natural Gas OE						1,000.00
Gasoline OE						2,000.00
					13,750.00	13,750.00

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

**RESOLUTION 2022-52
ADOPT TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE
WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE
FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS**

Offered By:

Seconded By:

WHEREAS, the Borough of Allenhurst is a member of the Mid-Jersey JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, through its membership in the Mid-Jersey JIF, the Borough of Allenhurst enjoys cyber liability insurance coverage to protect the Borough of Allenhurst from the potential devastating costs associated with a cyber related claim; and

WHEREAS, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Borough of Allenhurst; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Borough of Allenhurst to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Borough of Allenhurst's cyber insurance policy, administered through the Mid-Jersey JIF and the Municipal Excess Liability Joint Insurance Fund;

NOW THEREFORE BE IT RESOLVED that the Borough of Allenhurst does hereby adopt the following best practices and standards, a copy of which is on file at the Borough Clerk's Office, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- Information Backup Password Management
- Security Patches and Updates Email Warning
- Defensive Software Incident Response Plan
- Security Awareness Training Technology Practice Policy
- Government Cyber Membership

BE IT FURTHER RESOLVED, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____

RESOLUTION 2022-53

ADOPT TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS
Offered By: _____ Seconded By: _____

WHEREAS, the Borough of Allenhurst is a member of the Mid-Jersey JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, through its membership in the Mid-Jersey JIF, the Borough of Allenhurst enjoys cyber liability insurance coverage to protect the Borough of Allenhurst from the potential devastating costs associated with a cyber related claim; and

WHEREAS, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Borough of Allenhurst; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Borough of Allenhurst to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Borough of Allenhurst's cyber insurance policy, administered through the Mid-Jersey JIF and the Municipal Excess Liability Joint Insurance Fund;

NOW THEREFORE BE IT RESOLVED that the Borough of Allenhurst does hereby adopt the following best practices and standards, a copy of which is on file at the Borough Clerk's Office, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan;

- Server Security Remote Access - VPN
- Access Privilege Controls
- Technology Support
- Leadership Expertise
- IT Business Continuity Planning

System and Event Logging Banking Controls
Protected Information

BE IT FURTHER RESOLVED, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION 2022-54

**ADOPT TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE
WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE
FUND'S CYBER RISK MANAGEMENT PLAN'S TIER THREE REQUIREMENTS**

Offered By: Seconded By:

WHEREAS, the Borough of Allenhurst is a member of the Mid-Jersey JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, through its membership in the Mid-Jersey JIF, the Borough of Allenhurst enjoys cyber liability insurance coverage to protect the Borough of Allenhurst from the potential devastating costs associated with a cyber related claim; and

WHEREAS, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Borough of Allenhurst; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Borough of Allenhurst to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Borough of Allenhurst's cyber insurance policy, administered through the Mid-Jersey JIF and the Municipal Excess Liability Joint Insurance Fund;

NOW THEREFORE BE IT RESOLVED that the Borough of Allenhurst does hereby adopt the following best practices and standards, a copy of which is on file at the Borough Clerk's Office, in accordance with Tier 3 of the NJ MEL Cyber Risk Management Plan;

Network Segmentation Remote Access - MFA
Password Integrity
Third-Party Risk Management
System and Event Logging Review

BE IT FURTHER RESOLVED, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION #2022-55

A RESOLUTION TO APPOINT SECRETARY TO THE PLANNING BOARD

Offered By:

Seconded By:

WHEREAS, Alison Gavin, Planning Board Secretary, had tendered her resignation effective January 31, 2022; and,

WHEREAS, The Mayor and Board of Commissioners thank her for her service; and,

WHEREAS, The Board of Commissioners has determined to make an appointment to the position of Secretary to the Planning Board; and,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst, as follows:

Kelly Barrett, be and she is hereby appointed Secretary to the Planning Board commencing at 12:01 AM, on February 21, 2022 and terminating December 31, 2022, at an annual salary of \$15,000.00 to be prorated from February 21th through December 31st; and,

VOTE: Comm. McLoughlin-____; Comm. Bolan-____; Mayor McLaughlin-____

RESOLUTION #2022-56

A RESOLUTION TO APPOINT RECORDS COORDINATOR

Offered By:

Seconded By:

WHEREAS, The Board of Commissioners has determined to make an appointment to the position of Records Coordinator;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of the Borough of Allenhurst, as follows:

Kelly Bartlett, be and she is hereby appointed Records Coordinator commencing at 12:01 AM, on February 21, 2022 and terminating December 31, 2022, at an annual salary of \$5,000.00 to be prorated from February 21st through December 31st; and,

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION #2022-57

A RESOLUTION TO APPROVE EXECUTIVE SESSION

Offered By:

Seconded By:

WHEREAS, State law permits the exclusion of public in certain circumstances; and,

WHEREAS, The Board of Commissioners of the Borough of Allenhurst finds that such circumstances currently exist; and,

WHEREAS, The Board of Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners that they are hereby authorized to enter into closed session to discuss legal/contractual matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. McLoughlin____; Comm. Bolan____; Mayor McLaughlin____

RESOLUTION #2022-58

A RESOLUTION TO APPROVE BILLS (1-17-2022 to 2-15-2022)

Offered By:

Seconded By:

BE IT RESOLVED, That bills totaling \$858,333.45 be approved for payment; and,
BE IT FURTHER RESOLVED, That the February 15, 2022 consolidated bill list be attached hereto and made a part thereof.

VOTE: Comm. McLoughlin ____; Comm. Bolan ____; Mayor McLaughlin ____